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225 W. Hospitality Lane, Suite 315, San Bernardino, CA 92408 | Tel: (909) 890-1226

Re: Required Information

Dear Prospective Tenant,

Thank you for your interest in our building.

Please provide the following information in order that we may evaluate the request for entering into a Lease Agreement.

1. Complete the attached credit information form for each person to be on the Lease;
2. Provide two years tax returns signed as true documents (State and Federal);
3. Provide copies of three months of bank statements;
4. Provide copies of Driver Licenses and Social Security Cards;
5. Articles of Corporation or Fictitious Business Name Statement [if applicable].

NOTE: Do not submit originals of tax returns and bank statements to our Office. Submit copies for review that will remain in the lease file.

Should you have any questions, I may be reached at (909) 890-1226

Sincerely,

Jamie Johnson  
Sunny Hills Management Co., Inc  
Leasing Agent/Property Manager  
BRE #01334261