



Board of County Commissioners • Escambia County, Florida

Horace Jones, Director
Development Services Department

Geographic Information Systems
Addressing Office
Phone (850) 595-3458
Fax (850) 595-3482

October 3, 2023

To whom it may concern:

Please be advised that the address assigned to the structure located on the northern side of the parent parcel with the reference number 23-1S-31-3201-001-001 is **7210 Lockhart Street**. You may call me at 850-595-3458 should you have any questions regarding the address.

Please be advised that issuance of the aforementioned address does not constitute development approval. You should visit the Development Services Department Planning and Zoning Division at 3363 West Park Place, Pensacola, FL 32505 for further permit information. You may call the Development Services Department at 850-595-3475.

9-1-1 Addressing Requirements:

Upon receipt of this letter all correspondents and utility services should be advised of this new address, particularly your land line-based phone company, since they maintain the enhanced 9-1-1 database. This ensures that when you call 9-1-1, the correct address will be displayed for the dispatcher.

United States Postal Service Requirements:

Upon receipt of this letter your local area post office should be given a copy of this letter to inform them of the newly assigned address. Your local area post office will determine the appropriate zip code to use with your assigned address.

Residential and Commercial Addressing Codes:

All principal buildings in the unincorporated areas of the county shall have their approved address numbers and/or letters properly displayed, whether or not mail is delivered to such buildings. Numbers need not be displayed on accessory buildings. Physical numbering shall conform to the following standards:

- (1) Numbers for residential buildings must be clearly visible and legible from the public or private way on which the building fronts with arabic numerals not less than four inches in height and one-half inch in width. Numbers for commercial buildings must be clearly visible and legible from the public or private way on which the building fronts with arabic numerals not less than six inches in height and one-half inch in width.
- (2) Numbers must be in a color contrasting with the building background.
- (3) Where rural type mailboxes are used, easily legible numbers shall also be affixed to the mailbox serving the building or house.
- (4) Approved address numbers and/or letters shall be displayed at the front entrance of each principal building and, in the case of a principal building which is occupied by more than one business or family dwelling unit, on each separate front entrance.
- (5) Any different numbers which might be mistaken for or confused with the number assigned in accordance with the numbering system shall be removed upon proper display of the assigned number.

This letter can be used as official documentation of the new address.

Thank You,

GIS Division

Development Services Department

GIS Division

Phone 850.595.3458

Phone 850.595.4509

GIS@myescambia.com

References:

*Escambia County, FL Code of Ordinances Sec. 86-36. – Standards for numbering
(Code 1985, § 1-29.2-21)*

Florida Building Code 5th Edition (2014) Building Sec. 501

(501.1 Scope – [F] 501.2 Address identification

Florida Fire Prevention Code 5th Edition, 2012 (10.12 – 10.12.1.4)