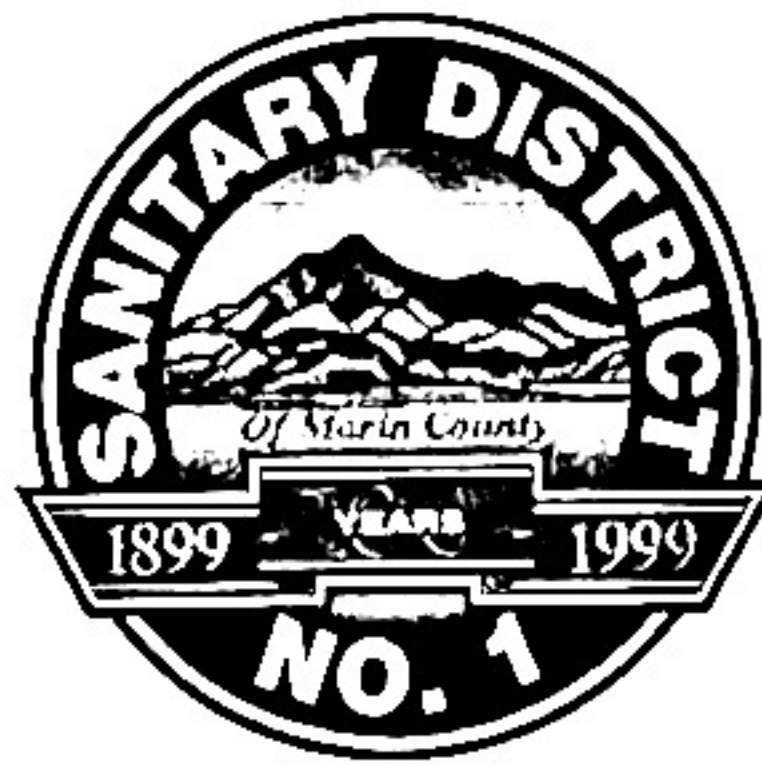


2000 LARKSPUR LANDING CIRCLE
LARKSPUR, CALIFORNIA 94939-1828
(415) 461-1122
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BARRY K. HOGUE
District Manager

DIRECTORS:
Brian P. Oliva
Steven Vanni
Sue Brown
George H. Buckle
Daniel Hanley

ROSS VALLEY SANITARY DISTRICT

MEMORANDUM

To: Board of Directors

From: Barry K. Hogue 
District Manager

Date: March 31, 2006

Subject: Canyon Road Sewer Assessment District Construction
Contract Bid Award

The construction contract for the Canyon Road Sewer Assessment District was recently bid concurrently with other assessment district actions in order to allow for the project to begin at the start of the construction season. The project will provide new public sewer main pipelines and private lower lateral pipelines to the 37 parcels that encompass the assessment district. The property owners will be responsible for constructing their upper lateral pipelines and abandoning their septic systems.

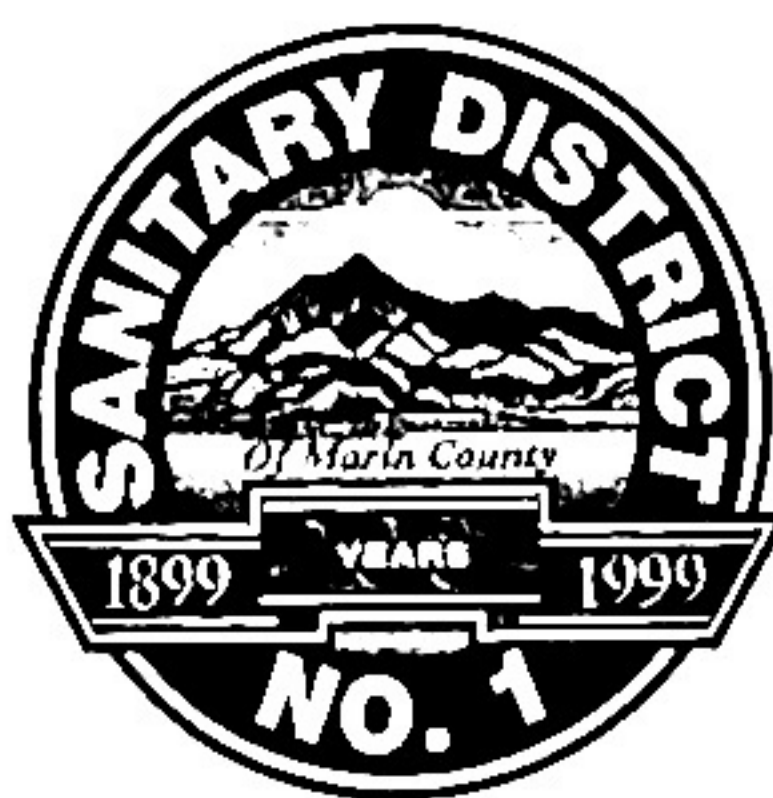
The project also includes repaving of the road, which is being paid for by the Town of Fairfax. I've attached a notice from Fairfax's Public Works Director, Debra Sue Johnson, indicating the town's approval of the funding for the project.

For this job, the District received four bids, the lowest being from W.R. Forde Associates for \$454,012. Please review Irv Schwarz's recommendation letter and bid list (attached) for additional details.

RECOMMENDATION:

The Board awards Canyon Road Sewer Assessment District construction contract, including the base and alternate bids to W.R. Forde Associates for \$454,012, pending receipt of funds from the assessment district's bond issuance.

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ROSS VALLEY SANITARY DISTRICT

MEMORANDUM

To: Board of Directors

From: Barry K. Hogue 
District Manager

Date: March 31, 2006

Subject: Canyon Road Sewer Assessment District Resolution
Authorizing Issuance of Bonds and Related Actions

Attached for the Board's consideration is Resolution No. 1245 entitled "**A RESOLUTION OF THE BOARD OF DIRECTORS OF SANITARY DISTRICT NO. 1 OF MARIN COUNTY AKA ROSS VALLEY SANITARY DISTRICT AUTHORIZING ISSUANCE OF LIMITED OBLIGATION IMPROVEMENT BONDS AND DIRECTING RELATED ACTIONS**" for the Canyon Road Sewer Assessment District. This resolution authorizes the issuance of bonds in a maximum amount of \$550,000 (the maximum amount set forth in the engineer's report; this amount will be adjusted downward before the bonds are sized to account for the cash prepayments). The resolution also provides the various covenants to collect the assessments and pay the bond owners principal and interest on the bonds. The resolution appoints The Bank of New York Trust Company, N.A., as paying agent, who will handle the mechanics of paying bond owners, calling bonds for redemption, and other duties.

This resolution authorizes various District officials to complete the bond issuance process, subject to the parameters in Article III as to amount and interest rate. The final dollar amounts will be put in Exhibit A when the bonds are actually priced and sold (about the middle of April). All of the bonds will be sold to Wulff, Hansen & Co., as underwriter, on the closing date (currently scheduled for April 20).

This resolution also approves the forms of the Bond Purchase Agreement and Official Statement. Those documents will be separately supplied by Wulff,

Hansen & Co., as underwriter. Again, the blanks in those documents will be completed when the bonds are actually priced and sold.

The adoption of this resolution does not require a public hearing and must be part of the regular, not consent, agenda because it authorizes debt.

RECOMMENDATION:

The Board approves Resolution No. 1245 authorizing issuance of limited obligation improvement bonds and directing related actions for the Canyon Road Sewer Assessment District.

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ROSS VALLEY SANITARY DISTRICT
BOARD MEETING AGENDA
April 4, 2006 – 5:45 p.m.
District Office
2000 Larkspur Landing Circle
Larkspur, CA 94939

1. *Call meeting to order
 - a) Pledge of Allegiance
 - b) Roll call
2. *Open time for public to raise items not on agenda or for future agendas
Members of the public may address the Board re: issues that are within Sanitary District No. 1's jurisdiction. The Board can hold no discussion during this time.
3. Approve the Minutes of March 7, 2006
4. Consent Calendar:
[Matters listed under this item are considered routine and will be enacted by one motion. The consent calendar may include resolutions; therefore, the motion, seconds, and vote will also be applicable to the resolutions and recorded accordingly. There will be no separate discussion of these items unless requested by a member of the Board prior to the time the Board votes on the Motion to adopt.]
 - a) Approve March 2006 disbursements totaling \$996,378.15 (see b-vi for listing)
 - b) Approve District Treasurer's Financial Report for March 2006
 - i) Accounts Summary Statement
 - ii) Income Statement
 - iii) Investment Statement
 - iv) Transfer Authorizations
 - v) LAIF Statements
 - vi) Monthly Disbursements
 - vii) Petty Cash Disbursements
 - c) Approve Accountant's Report for February 2006
 - d) Approve Progress Payments for Capital Improvement Projects:
 - i) FY2006 Sewer Improvement Project No. 1, North Bay Construction, progress billing no. 7 in the amount of \$56,036.70
 - ii) FY2006 Sewer Improvement Project No. 2, Pacific Trenchless, progress billing no. 2 in the amount of \$154,840.50
 - iii) Contaminated Soil Removal Project, E/RRG, Inc., progress billing no. 3 in the amount of \$17,300.80
5. Canyon Road Sewer Assessment District bond issuance
 - a) Staff report
 - b) Board discussion and direction to staff
6. Canyon Road Sewer Assessment District construction bid award
 - a) Staff report
 - b) Board discussion and direction to staff

7. Larkspur Landing B (PS10) Pump Station Improvements and Force Main Valves bid award
 - a) Staff report
 - b) Board discussion and direction to staff
8. Sewer System Assessment and Capital Planning Program status report
 - a) Staff report
 - b) Board discussion and direction to staff, if applicable
9. Flood assistance request from Supervisor Hal Brown
 - a) Staff report
 - b) Board discussion and direction to staff
10. North Solid Waste Franchise Transfer
 - a) Staff report
 - b) Board discussion and direction to staff
11. Authorize attendance and approve Expense Item Schedule for CASA's 2006 Spring Conference
 - a) Staff report
 - b) Board discussion and direction to staff
12. *Staff's verbal report regarding:
 - a) Status of District operations and issues
 - b) Board discussion and direction to staff, if applicable
13. *Open time for Board to: *(Note: No decisions can be made on these items.)*
 - a) Report on meetings of other agencies attended by Board Members
 - b) Make statements and requests
 - c) Ask questions/clarify issues/make requests of staff
 - d) Raise issues for future agendas
 - e) Request authorization to attend meetings/seminars as a District Representative
14. *Adjournment to Closed Session:
 - a) Conference with Legal Counsel re: Personnel Exception pursuant to Government Code Section 54957 and anticipated litigation of one (1) matter pursuant to Government Code Section 54956.9 (b).
 - b) Reconvene to Open Session. Report on action taken by the Board during Closed Session, if any.
15. *Adjourn. Next regular meeting—May 2, 2006

* No documentation with Agenda

Any person with a disability covered under the Americans with Disabilities Act (ADA) may receive a copy of the agenda or a copy of all the documents constituting the agenda packet prepared by the local agency or other interested person for the meeting of 4-4-06 upon request in an appropriate alternative format. Requests for mailed copies of agendas or agenda packets are valid for the calendar year in which requests are made and must be renewed annually after January 1. Any person with a disability covered under the ADA may also request a disability-related modification or accommodation, including auxiliary aids or services in order to participate in a public meeting. Please contact the office at 415/461-1122 at least ten (10) working days prior to the meeting and provide information on the assistance required.