



Contract Instructions and Closing Information

Please email all offers with a Pre-approval Letter or Proof of Funds (No exceptions!) to:

Cleve Loveland
loveland.cleve@gmail.com
407-352-8118 Ext. 222

Transaction Coordinator:
Ashley Marshall
ashley.lovelandproperties@gmail.com
407-352-8118 Ext. 226

Ashley is your point of contact for all matters, including contract addendums, warranty issues, appraisal, inspections, repairs, walk-throughs HOA documentation and approvals, all closing information including date, time, and place.

*All requests **MUST** be presented to us on an Addendum, signed by the buyers. If it is a repair request as the result of a Home Inspection, the Home Inspection Report must be presented with the Addendum. **NO EXCEPTIONS***

Title Company:
Equitable Title of Dr. Phillips
6900 Turkey Lake Rd Ste 1-10
Orlando, FL 32819
Brandy Valentin
Manager/Licensed Title Agent
bvalentin@equitabletitle.com
407-370-6664 Office
407-370-0958 Fax

*All (escrow and closing) funds submitted to Equitable Title must be in the form of a wire transfer. **YOU must contact Michelle at Equitable Title for wire instructions.***

PLEASE TAKE NOTE:

Loveland Properties **MUST** be provided with **FULL** notice prior to access to any party associated with this transaction.