

BELL COUNTY INFRASTRUCTURE REQUIREMENTS FOR RECREATIONAL VEHICLE PARKS

1. DEFINITIONS:

OPERATOR – Includes the person in charge of operating any recreational vehicle park, either under written or verbal (oral) lease, or any other arrangement whereby he or she exercises control over the premises.

OWNER – Includes the person in whose name the title to the lot, block, tract parcel of land is shown to be.

PERSON – Any individual, firm, trust, partnership, association, or corporation.

RECREATIONAL VEHICLE – A vehicle which is self-propelled or designed to be towed by a motor vehicle but is not designed to be used as a permanent dwelling, and which contains plumbing, heating, and electrical systems that may be operated without connection to outside utilities. Examples include, but are not limited, to travel trailers, camper trailers, and motor homes.

RECREATIONAL VEHICLE PARK – Any lot or tract of land designed to accommodate two or more recreational vehicles, as defined, and which exist as a privately owned and operated enterprise with or without charges for the parking of recreational vehicles occupied or intended to be occupied for dwelling or sleeping purposes for any length of time. Hunting camps that are temporary are excluded. Any living unit that does not meet the definition of a Recreational Vehicle shall be considered under the Bell County Infrastructure Requirements for Manufactured Home Rental Communities.

RECREATIONAL VEHICLE SPACE – A plot of land within a recreational vehicle park designed for the accommodation of one recreational vehicle.

2. RECREATIONAL VEHICLE PARK –

(a) The owner of land located in Bell County outside the limits of a municipality who intends to use the land for a Recreational Vehicle Park must have an infrastructure development plan prepared that complies with the minimum infrastructure standards that are set out below in Section 3.

(b) Prior to beginning any construction, the owner must submit the plan to the Bell County Engineer for approval. Construction may not begin before the plan is approved.

(c) Not later than the 30th day after the date the plan is submitted, the County Engineer shall approve or reject the plan in writing. If the plan is approved, construction may begin immediately. If the plan is rejected, the written rejection shall specify the reasons for the rejection and the actions required for approval of the plan. The failure to reject a plan within the period prescribed by this subsection constitutes approval of the plan.

(d) The County Engineer, as well as any other person designated by either the County Engineer or the Commissioners' Court, may inspect the infrastructure at any reasonable time during construction, and the owner and his agents shall not hinder such inspections.

(e) Upon completion of construction, the owner shall confirm in writing to the County Engineer that infrastructure is complete, and a final inspection must be completed no later than the second business day after the notice is received by the County's inspector. If the inspector determines that the infrastructure does not fully comply with the plan, the owner shall be given an opportunity to cure the defects. On completion of curative construction, the owner should request another inspection.

(f) When the inspector determines that the infrastructure complies with the plan, the Commissioners' Court shall issue a Certificate of Compliance not later than the fifth business day after the final inspection is completed.

(g) A utility may not provide utility services, including water, sewer, gas and electric services, to a recreational vehicle park or to a recreational vehicle in the community unless the owner provides the utility with a copy of the Certificate of Compliance.

3. INFRASTRUCTURE REQUIREMENTS:

The infrastructure development plan for Recreational Vehicle Park must include each of the following:

(a) A survey identifying the proposed community's boundaries and any significant feature of the community, including the proposed location of lots or spaces, utility easements and dedication of rights-of-way. The survey may also contain features to help provide the additional information required by this order.

(b) Reasonable specified plans to provide adequate drainage in accordance with standard engineering practices, including specifying necessary drainage culverts and identifying areas

included in the 100-year flood plain. The placement of any structure within the regulatory floodplain shall be in accordance with the Bell County Floodplain regulations.

(c) Reasonable, specified plans to provide an adequate public or community water supply including specifying the location of supply lines, in accordance with subchapter C, Chapter 341, of the Health and Safety Code. If water is to be provided by a utility, a certification by the utility that water is available for each of the planned spaces or lots must be attached to the plan.

(d) Certification that adequate groundwater is available for the development. If groundwater is the source of water supply for the development, the developer is required to obtain certification, by a licensed professional engineer (or other professionals designated by State law) registered to practice in Texas, that adequate groundwater is available for the development, according to the certificate form and content as promulgated by the Texas Commission On Environmental Quality (lack of certification that suitable and adequate groundwater is available is grounds for denial of plat approval, if groundwater is the proposed source of water). The certification document shall be recorded as part of the dedication instrument and a note shall be placed on the plat that groundwater is to be the source of water.

(e) **EITHER -**

(1) Reasonably specified plans to provide access to sanitary sewer lines, including specifying the location of sanitary sewer lines. If sewage treatment is to be provided by a utility, a certification by the utility that service for each of the planned spaces or lots is available must be attached to the plan. If the sewage is to be treated some other way, approval by the relevant government agency that is to license or inspect the treatment facilities must be attached; or

(1) Reasonably specified plans for providing on-site sewage facilities in accordance with Chapter 366, Texas Health and Safety Code if estimated sewage flow does not exceed 5,000 gallons per day (gpd). These plans must meet minimum standards established under Chapter 285.4 of the OSSF rules and Bell County Public Health District local order. Approval by the Bell County Public Health District-Environmental Health Division must be attached to the plan.

(2) Reasonably specified plans for providing sewage treatment and disposal under Chapter 26 or the Texas Water Code if estimated flow exceeds 5,000 gpd. Approval by Texas Commission on Environmental Quality must be attached to the plan.

(f) Reasonably specified plans for streets or roads in the Recreational Vehicle Park to provide ingress and egress for fire and emergency vehicles.

(1) The Commissioners' Court finds that it is reasonably necessary that streets in these communities should be built to the same standards, (but to no more stringent standard) than the requirements adopted by the Court for subdivisions.

(2) The road design and construction standards contained in the Bell County Subdivision Regulations, as amended from time to time, are therefore incorporated by reference into this order as fully and completely as is set out verbatim herein. The street or road specifications in the infrastructure development plan must comply with those standards to the maximum degree attainable.

(3) Building Setbacks shall be as specified in the Ball County Subdivision Regulations (Sect. 301.0).

(4) Drainage design for the development shall comply with the Bell County Subdivision Regulations (Sect. 307).

(5) Commissioners' Court may grant a variance when strict application of these standards would work an unusual hardship. Variances for OSSF can only be granted by Bell County Public Health District.

4. RECREATIONAL VEHICLE PARK REGULATIONS

The regulations described herein govern the development, operation and maintenance of recreational vehicle parks, as previously defined.

(a) Park development requirements. Recreational vehicle parks shall be developed to conform to those requirements as herein outlined.

(1) Recreational vehicle parks shall be designed so as not to exceed a maximum of 20 units per acre.

- (2) Parking facilities shall be provided at the part office as will accommodate five recreational vehicles.
- (3) Each recreational vehicle space shall afford parking and maneuvering space so that the parking, loading and the like, of recreational vehicles shall not necessitate the use of any public right-of-way or privately-owned property which may adjoin the park.
- (4) Each recreational vehicle space provided with electrical service shall be so served through an underground distribution system. The park office and service buildings may receive electrical service as provided through overhead facilities.
- (5) Each park shall provide recreational vehicle parking spaces and each such space shall be clearly defined. Twenty percent (20%) of the parking spaces shall be eighteen (18') feet by fifty (50') feet. There must be at least a ten (10') foot clearance of space between adjacent rows of parking spaces.
 - (a) Be improved with compacted crushed road base material and asphalt or concrete adequate to support the weight of the recreational vehicle.
 - (b) Not heave, shift or settle unevenly under the weight of the recreational vehicle due to frost action, inadequate drainage, vibration or other forces action on the structure.
- (6) The entrance to the park shall be designed to minimize congestion and hazards and allow free movement of traffic on adjacent streets.
- (7) Hard surface private streets adequate to provide access to each recreational vehicle space shall be constructed and maintained in good condition by the licensee and the width of which shall be a minimum of twenty-four (24') feet.
- (8) The park shall comply with state and federal standards (ADA) for accessible for the mobility impaired. The applicant shall show proof of compliance,

Services building; laundry and sanitation facilities. Each recreation vehicle park shall provide one or more service building for the use of park patrons.

(1) The service buildings shall provide for:

- (a) One flush toilet for women
- (b) One flush toilet for men
- (c) One lavatory for each sex
- (d) One shower and dressing accommodation for each sex, provided in an individual compartment or stall
- (e) One washing machine
- (f) One slop sink, not let than 14x14" square and 14" deep

- (2) These amenities shall accommodate not more than 50 recreational vehicle spaces. For each additional 30 recreational vehicle spaces or fraction thereof one flush toilet, one shower with individual dressing accommodations, and one lavatory shall be provided for each sex, with laundry and slop sink facilities as described in divisions (B) (1)(e) and (B) (1) (f) to be provided for each additional 50 recreational vehicle spaces.
- (3) All unisex bathrooms shall comply with the Americans with Disabilities Act. (ADA).
 - (c) Service building housing sanitation or laundry facilities shall be permanent structure which comply with all applicable laws and ordinances regulating buildings, electrical installation, plumbing and sanitation systems;
 - (1) Service buildings housing sanitation or laundry facilities shall be permanent structure which comply with all applicable laws and ordinances regulating buildings, electrical installation, plumbing and sanitation systems;
 - (2) Service buildings shall afford appropriate illumination, shall be well ventilated with screened openings, shall be constructed of moisture-proof materials, to include painted woodwork, as shall permit frequent clearing and washing, and shall be maintained at a temperature of 68° F during the period from October 1 through May 1. Floors shall be constructed of concrete or other equally impervious material, easily cleaned and provided with floor drains which are connected to the sanitary sewer; I connected to On-Site sewage facilities chemical cleaners should be used on a limited basis.
 - (3) The toilet and other sanitation facilities for males and females either shall be in separate building or shall be separated, if in the same building, by a soundproof wall.
 - (4) All service buildings and park grounds shall be maintained in a clean, slightly condition and kept free of any condition that will menace the health of any occupant or the public or constitute a nuisance; and
 - (5) Service buildings housing sanitation facilities shall be located not closer than 15' nor farther than 300' from any recreational vehicle space within the park.

(D) Garbage Receptacles

- (1) Each recreational vehicle park shall provide a minimum of two (2) fly tight, water-tight, rodent proof dumpsters for the first 100 sites with one (1) additional dumpster for each one hundred (100) sites or fraction thereof.
- (2) Refuse collection stands shall be provided for all refuse containers. Such container stands shall be so designed as to prevent containers from being tipped, to minimize spillage and

container deterioration and to cleaning around them. Construction shall conform to 4A5 this section.

(3) The storage, collection and disposal of refuse in the recreational vehicle park shall be so conducted as to create no health hazards.

(4) The dumpster shall be screened from public view.

(E) FUEL

(1) Bottled gas for cooking purposes shall not be used at individual recreational vehicle spaces unless the containers are properly connected by copper or other suitable metallic tubing.

(2) Bottled gas cylinders shall be securely fastened in place.

(3) No cylinders containing bottled gas shall be in a recreational vehicle or within five (5') feet of a door.

(4) State and local regulations applicable to the handling of bottled gas and fuel oil shall apply.

(F) FIRE PROTECTION

(1) Every park shall always be equipped with fire extinguishing equipment in good working order of such type, size and number and so located within the park as to satisfy the fire code and other applicable regulations of the County.

(2) No open fires shall be permitted, except that this shall not be construed to prevent barbecuing with charcoal in an approved pit or grill.

(3) All sites and any part of a recreational vehicle shall not exceed one hundred fifty (150') feet from the hard surface streets.

(G) DRY VEGETATION

The park licensee or agent shall be responsible for maintaining the entire area of the park free of dry brush, leaves, and weeds.

5. OTHER REGULATIONS:

Persons developing Recreational Vehicle Parks should be aware that this order **IS NOT** the exclusive law or regulation controlling development in Bell County. The following is only a partial list of regulations that may apply:

- (a) Recreational Vehicle Parks are subject to Bell County Subdivision Regulations. All subdivisions within the Extra Territorial Jurisdiction (E.T.J.) of an incorporated city may also be subject to City subdivision regulations, or as per any mutually (County-City) agreed upon regulations as approved and accepted under an interlocal cooperation agreement.
- (b) All Recreational vehicle parks as subject to regulations of general applicability, including public health nuisances under Chapter 341 and 343 of the Texas Health and Safety Code. The developer must address solid waste disposal, rodent/insect harboring, fly breeding and improper water disposal in accordance with these Chapters.
- (c) Other agencies with regulatory authority that may apply to a Recreational Vehicle Park include, but are not limited to, several Emergency Services.
- (d) Districts, the Texas Commission on Environmental Quality, the Public Utilities Commission, The United State Parks and Wildlife Service, the Environmental Protection Agency and the U. S. Army Corp. of Engineers.

Issuance of a Certificate of Compliance under this order does not indicate compliance with any of these requirements.

6. FEES

Fees for permits, license and transfers, as established by the Bell County Board of Health are payable to the Bell County Public Health District for public health regulatory purposes.

7. PENALTIES

- (a) Violations of this order will result in the denial of utility services
- (b) The requirements of this order have been established by and adopted by the Bell County Commissioners' Court under Chapter 232 of the Texas Local Government Code and all the civil and criminal penalties applicable under that chapter shall apply to violations of this order.

Original approved by Bell County Commissioners' Court on December 7, 2009.

2019 Revision to Part 2 (c) incorporates Texas HB 3167 to the policy.

2022 Revision to Part 1 incorporates revision to RV definition.

Approved by Bell County Commissioners' Court on May 23, 2022.

Bill Schumann For

Signed by: d. BLACKBURN
Bell County Judge

23 MAY 2022
Date

*Checklist included for convenience of review or submission



R V Park Checklist

Name of Park: _____
 Owner: _____
 Date Received: _____ Today's Date: _____
 Reviewed by: _____ Date Completed: _____

Infrastructure Development Plan

Section

- | | | |
|--------------------------|---|--------|
| <input type="checkbox"/> | Boundary Survey | 3A |
| <input type="checkbox"/> | Lot Spaces | " |
| <input type="checkbox"/> | Utility Easements | " |
| <input type="checkbox"/> | Drainage – Standard engr. Practices | 3B |
| <input type="checkbox"/> | Drainage culverts | " |
| <input type="checkbox"/> | Drainage – 100-year FEMA zones | 3C |
| <input type="checkbox"/> | Water supply – certification letter | " |
| <input type="checkbox"/> | or ground water - PE study/clearwater | 3D |
| <input type="checkbox"/> | sewer – line locations | 3C (1) |
| <input type="checkbox"/> | sewer – sewage treatment | " |
| | or | |
| <input type="checkbox"/> | Sewer Chapter 366 Texas Health
>5000 gal/day- Public Health District Cert | 3E (2) |
| | or | |
| <input type="checkbox"/> | sewer Treatment Plant Chapter 26
Texas Water Code – TCEQ approval < 5000 gal/day | 3E (3) |
| <input type="checkbox"/> | Access – fire – streets – subdivision Regulations Standards | 3F (½) |
| <input type="checkbox"/> | Set back Lines – Regs (301.1) | 3F (3) |
| <input type="checkbox"/> | Drainage – Regs (307) | 3F (4) |
| <input type="checkbox"/> | Variance(?) needs Commissioner's Court Approval | 3F (5) |

Regulations

- | | | |
|--------------------------|----------------------------------|--------|
| <input type="checkbox"/> | spaces: _____ acres: _____ | |
| <input type="checkbox"/> | 20 Units/ per acre maximum | 4A (1) |
| <input type="checkbox"/> | Park Offices – 5 spaces | 4A (2) |
| <input type="checkbox"/> | Public ROW – not in use by space | 4A (3) |
| <input type="checkbox"/> | Electric Spaces - underground | 4A (4) |

<input type="checkbox"/>	Electric OHE to Offices/Bath	4A (4)
<input type="checkbox"/>	Spaces for RV 18X50 (20%) (Base or RAP allowed)	4A (5)
<input type="checkbox"/>	Spaces must support RV's	
<input type="checkbox"/>	Entrance – free flow NO HAZARDS	4A (6)
<input type="checkbox"/>	Streets – 24" Hard Surfaced	4A (7)
<input type="checkbox"/>	ADA compliance – show proof	4A (8)
	----- SERVICE BUILDINGS -----	
<input type="checkbox"/>	Laundry Service (one or more)	4B
<input type="checkbox"/>	Flush toilets (man, woman, sink each)	4B (1) a, b, c
<input type="checkbox"/>	Shower & dressing room each sex	4B (1) d
<input type="checkbox"/>	One wash machine & slop sink	4B e, f
<input type="checkbox"/>	1 facility per 50 spaces	4B (2)
	Plus 1 facility for each extra 30 spaces	
<input type="checkbox"/>	ADA compliance – unisex bathrooms	4B (3)
<input type="checkbox"/>	Electric, plumbing, sanitation laws	4C (1)
<input type="checkbox"/>	Illumination	4C (2)
<input type="checkbox"/>	Vented / Screened	4C (2)
<input type="checkbox"/>	Insulated (68° winter)	4C (2)
<input type="checkbox"/>	Concrete floors / with drains	4C (2)
<input type="checkbox"/>	Soundproof walls – M/F	4C (3)
<input type="checkbox"/>	15'-300' bathrooms to spaces	4C (5)

- Garbage Receptacle 2/100 spaces** 4D (1)
- Plus 1 over for each 100 spaces** 4D (1)
- Collection Stands – comply with above** 4D (2)
- Screened from public view** 4D (4)
- Fuel Bottled Gas – copper tubing** 4E
- **VARIOUS** -----
- Fire Protection (extinguishers)** 4F (1)
- Raised fire pits / (not open) on ground** 4F (2)
- All sites – 150' or closer to pavement** 4F (3)