



# Request for Proposal (RFP)

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## **Lease of Corporate Aircraft Hangar – Bowling Green-Warren County Regional Airport (BWG)**

### **1. Introduction**

The Bowling Green-Warren County Regional Airport (BWG) is seeking proposals from qualified individuals or organizations interested in leasing an empty corporate aircraft hangar located on airport property. BWG intends to identify a tenant who will utilize the hangar in a manner that supports airport operations, enhances aviation activity, and provides value to the community.

### **2. Purpose of RFP**

The purpose of this Request for Proposal is to:

- Solicit competitive proposals for the monthly lease amount the tenant is proposing to pay for the hangar.
- Understand the tenant's intended use of the hangar.
- Evaluate how the proposed use aligns with airport goals, operational needs, and FAA compliance requirements.

### **3. Hangar Overview**

Location: Bowling Green-Warren County Regional Airport (BWG)

Type: Corporate Aircraft Hangar

Size: Total SF = 16560

120 X 120 Hangar Space  
1,080 Square feet – shop/office space  
1,080 Square feet – lobby/office space

Available: March 1, 2026

Utilities: electric, water, gas, etc. (To be paid directly by Tenant)

Insurance: Tenant should cover the building and contents.

Additional Features: shop area, office spaces, lobby, restrooms, etc

#### **4. Scope of Use**

Acceptable uses may include, but are not limited to:

- Aircraft storage
- Corporate aviation operations
- Aircraft maintenance (must meet all FAA regulatory requirements)
- Aviation-related business activities

#### **5. Proposal Requirements**

Proposals must include the following information:

1. Business Information
  - a. Name of individual or company
  - b. Contact information
  - c. Background of aviation- or business-related experience
2. Proposed Monthly Lease Amount
  - a. State the amount you are willing to pay per month to lease the property and terms of lease.
  - b. Length of the Proposed Lease
  - c. Proposed Deposit
3. Intended Use of the Hangar
  - a. Provide a detailed description of how the hangar will be utilized.
4. Operational Plan (if applicable)
  - a. Describe anticipated aircraft type(s), frequency of use, staffing, and any modifications requested.
5. Compliance Acknowledgment
  - a. Statement confirming compliance with all applicable FAA, state, and local regulations, as well as airport rules and minimum standards.

#### **6. Evaluation Criteria**

- Proposals will be evaluated based on:
  - Proposed lease amount
  - Proposed use and benefit to BWG and the community
  - Compatibility with airport operations
  - Experience and reliability of proposer
  - Compliance with regulatory requirements

## 7. Submission Instructions

Proposal Deadline: **February 27, 2026 at 2 p.m.**  
Submission Method: Email or Deliver in Person  
Deliver Proposals to: Bowling Green-Warren County Regional Airport  
[Contact Name/Title] Susan Harmon, Airport Manager  
[Address] 1000 Woodhurst Drive, Suite 210  
[Email] susanh@bgwcairport.org  
[Phone] 270-842-1101

## 8. Additional Information

Site visits may be scheduled upon request. Questions regarding this RFP must be submitted by Friday, February 20, 2026 by 2 p.m. to ensure timely responses.

## 9. Reservation of Rights

BWG reserves the right to:

- Reject any or all proposals
- Request additional information
- Negotiate terms with selected proposer
- Cancel or modify this RFP at any time

## 10. Timeline

- RFP Publication: January 22, 2026
- Questions Due: Thursday, February 20, 2026 by 2 p.m. Central Time
- Proposals Due: Friday, February 27, 2026 by 2 p.m. Central Time
- Selection/Notification: TBD
- Lease Start Date: TBD

Thank you for your interest in partnering with the Bowling Green-Warren County Regional Airport.