



COWORKING & SERVICE RATES

COWORKING SERVICES & RATES

COWORKING PLAN

\$199

Preferred Rates for Conference Rooms
Community Friday Morning Breakfast
Shared Fax Number
Access to WiFi Network
Unlimited Coworking/Lounge Space Usage
(during business hours for one person)

Set Up Fee: \$50.00

DEDICATED DESK

\$299

Preferred Rates for Conference Rooms
Community Friday Morning Breakfast
Shared Fax Number
Access to WiFi Network
Unlimited Coworking/Lounge Space Usage
(during business hours for one person)
Dedicated Desk in Shared Space
(during business hours for one person)

Set Up Fee: \$100.00

SERVICE RATES

PHONE ANSWERING

30 Second Unit: \$0.48

SCANNING

Color or B&W: \$0.02 per page

PHOTOCOPIES & PRINTING

Black & White:
\$0.09, 1-500 pages/month
\$0.07, 501-2,000 pages/month
\$0.06, 2,001+ pages/month
Color:
\$0.29 per page

FACSIMILE

Incoming: \$1.00 per fax
Outgoing: Free

SHIPPING SERVICES

FedEx (Using BC Card):
10% discount off list price
Other Shipping Services:
Cost + 25%
Postage (USPS):
Cost + 20%

LCD PROJECTOR RENTAL

Per hour: \$15.00
1/2 day: \$45.00
Full day: \$80.00

MAIL HANDLING

Company Name & One DBA:
Included

Additional Entity Names:
\$15.00 each per month

COORDINATION OF OUTSIDE SERVICES

Cost + 20%

SHREDDING SERVICE

Per Bankers Box: \$25.00
*Discounts for large quantities

SUPPORT RATES

ADMINISTRATIVE / SECRETARIAL

Hourly Rate: \$36.00
Minimum: \$2.00
Billing Increments: 30 minutes

*Reduced rates for contracted services.
Rush charge = 50% increase on support rates.
Any request/project that requires us to put other work aside and make your job the priority.*