

OFFICENSE: Instant Business Office

Your Company's First Impression

What do clients see when they Google your business?

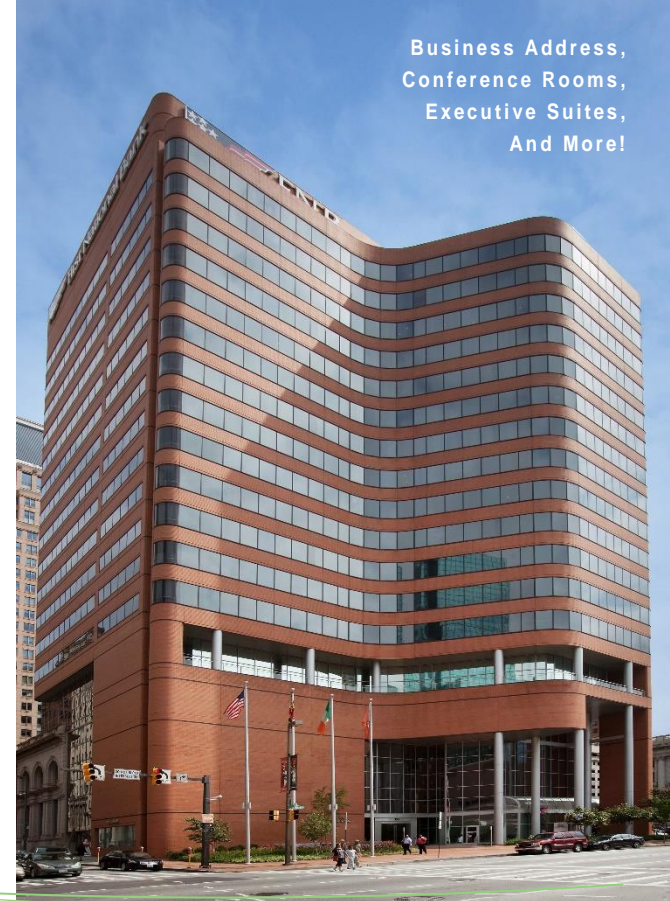
Did you know that Google Business Listings do not accept P.O. Boxes and home addresses? With OFFICENSE you'll have a prestigious business address for your mail, your stationery and your advertising, and even an impressive place to meet your clients. Your address with us will have your company's name, not ours, and even if you work from home, this is a great way to protect your privacy and project a professional image.

- **24x7 Access** – While many services offer limited hours for mail pickup, OFFICENSE provides 24x7 access to a locked mailbox at our office.
- **Mail Forwarding** – Setup scheduled forwarding of mail monthly, weekly, or daily!
- **Registered Agent** - In the state of Maryland a registered agent is required when registering a business. A registered agent must reside at a physical address, not a P.O. Box and be available to accept legal documents during normal business hours.

Professional Image, Without the High Cost!

Officense provides all of the image, resources, and support of a traditional office, but without the high cost! It is instant, affordable, and scalable infrastructure with services like 24x7 Live Phone Answering, On-demand Office and Conference Room Rental, and Professional Business Mailing Address.

No need to rent a costly brick and mortar office with a long-term lease. Use one of Officense's locations across the state and rent an offices or conference room by the hour, day, or year.



Business Address,
Conference Rooms,
Executive Suites,
And More!



300 E. Lombard St.
Suite 840
Baltimore, MD 21202
410.814.7500
info@officense.com
www.OFFICENSE.com

Flexible Plans for Any Size Business

Customizable based on office usage, mail handling instructions, and more!

OFFICENSE has an option for any size business. Call us today at **410-814-7500** to discuss what makes sense for your company, and how we can customize a service plan for you!



EXCLUSIVE FEATURES

- 24X7 MAIL ACCESS
- WEEKEND AND EVENING OFFICE ACCESS
- FREE RECEPTIONIST COURTESIES
- NATIONWIDE OFFICE SHARING NETWORK



flexible solutions for your business needs

STARTING AT:

\$99/month

For Business Address or Facilities Access

**A-La-Carte Executive Offices and Conference Rooms
from \$20/hr. and up!*



Business Address

With our Business Address Service, not only will you have a prestigious Baltimore Inner Harbor mailing address, but all mail and packages will be received and handled securely. At your request, we can check your mail and forward it to an address of choice using major express services or couriers. Mail can also be scanned and emailed for your convenience.



Conference Room Rental

Our beautifully furnished executive board rooms and collaborative meeting rooms provide a professional environment and convenient venue for meetings, depositions, arbitrations, and training sessions. Amenities include broadband and Wi-Fi Internet access, audio/visual equipment options, and conference capable speakerphones.



Receptionist Services

Customers start formulating opinions of your company the second you pick up the phone. That's why a professional image and a knowledgeable presence on the other end of the phone can prove invaluable for businesses. At OFFICENSE our virtual assistants ensure that every first impression is a chance to win over a new customer.

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