



Vickie Bean



OFFER SUBMISSION INFORMATION

Please submit offer to vickiebean@kw.com and text or call 931-652-7757 to confirm receipt.

Holder of Earnest Money and address: **Keller Williams Realty 935 West Commerce St., Lewisburg, TN 37091**
On the memo line: **“(Contracted address) Earnest Money”**

Seller to close with **Security Title & Escrow – Kim Swanner – 931-380-0039 – orders@sectitle.net**

Below is a list of documents to be **signed and submitted with offer package**:

- Buyer pre-approval letter or bank statement
- Purchase and Sale Agreement
- Confirmation of Agency Status (included on MLS)
- VA/FHA Addendum (if applicable)
- TN Property Condition Disclosure or Exemption (included in MLS)
- Lead-Based Paint Disclosure (if applicable, included in MLS)
- Subsurface Sewage Disposal Disclosure (if applicable, included in MLS)

Please complete this info on the bottom of the Purchase and Sale Agreement:

Listing Company: **Keller Williams Russell Realty**

Listing Firm Address: **935 West Commerce St., Lewisburg TN 37091**

Firm license number: **262687**

Firm telephone number: **931-359-9393**

Listing Licensee: **Vickie Bean**

Licensee license number: **319699**

Licensee email: **Vickiebean@kw.com**

Licensee Cellphone No: **931-652-7757**

Please include your information at the bottom of the Purchase and Sale Agreement as well.

IMPORTANT: If you have a Co-Agent that needs to be added to the closed MLS, please let us know at the beginning of the process.