

Offer Instructions

(Follow these instructions to prevent delays)

1. Submit your offer on the most recent NEFAR Purchase and Sale Agreement (unless otherwise noted in MLS)
2. Disclosures for this property are in the MLS Documents tab. Please present to the buyer and have all forms signed and returned with the offer if applicable. (Lead-based Paint; Sellers Property; Community Disclosures (HOA/CDD/Condo))
3. Proof of Funds Letter or Preapproval Letter MUST accompany the offer.
4. Enter listing broker information as follows:

Listing Broker: Kareem Tannous
Listing Office: Alliance Realty & Financial Services, Inc.
Broker State License ID: BK 3545922/CQ 1065825
Listing Broker Phone: 904.894.5430
Listing Broker Email: office@alliancerealtyandfinancial.com
Listing Broker Address: 4110 Southpoint Boulevard, Suite 229, Jacksonville, FL 32216
Listing Licensee: Mary Alice Lundy
Listing Licensee Phone: 904-759-4366
Listing Licensee Email: maryalicelundy@gmail.com
Listing Licensee State ID: BK3163180
5. Email completed offer (PASA, Addenda, Funds/Approval Letter) to Listing Licensee Email.
6. Please notify me via text of the offer at [904-759-4366](tel:904-759-4366)
7. ESCROW: You may drop off the check or contact Erin for wire instructions.

Title Company: Landmark Title
Contact Person: Erin Wyse
Address: 7220 Financial Way, Jacksonville FL 32256
Phone: 904-998-9733
Email: erin.wyse@landmarktitle.com

You may call me if you have any further questions.

Mary Alice Lundy

MBA | Broker Associate | CNE,
Alliance Realty and Financial Services, Inc

