

Skyline Executive Suites

Corporate Identity Packages

Platinum Package

\$225.00 per month

- A dedicated phone line answered in your company name
- Calls Connected to a sophisticated voicemail system
- Routing capabilities from voicemail to remote location
- 8 hours of Conference Room usage (Large, Medium or Small - Subject to availability)
- Business address and mail handling
- Professional image and staff
- Spacious lobby/Reception area



\$195.00 per month

Gold Package

- A dedicated phone line answered in your company name
- Calls Connected to a sophisticated voicemail system
- Routing capabilities from voicemail to remote location
- 6 hours of Conference Room usage (Medium or Small - Subject to availability)
- Business address and mail handling
- Professional image and staff
- Spacious lobby/Reception area

Silver Package

\$145.00 per month

- A dedicated phone line answered in your company name
- Calls Connected to a sophisticated voicemail system
- Routing capabilities from voicemail to remote location
- 2 hours of Conference Room usage (Small - Subject to availability)
- Business address and mail handling
- Professional image and staff
- Spacious lobby/Reception area



Bronze package

Make it your own! Choose the services that make the perfect fit from the Corporate Identity Services available list.

Cost may vary based on selection of "A La Carte Services"

High Quality Rooms for High Quality Meetings

Skyline Executive Suites

Additional "A La Carte" Services

● Business address, mail collection and handling		\$90.00 per month
● A dedicated phone line, answered in your company name with calls connected to a sophisticated voicemail		\$90.00 per month
● Routing capabilities from voicemail to remote location & call forwarding		\$35.00 per month
● Call screening/messages taken and relayed exactly as requested by a professional receptionist		\$25.00 per month
	Internal Clients	External Clients
● Large conference room ("Main Street Room" - Seats 16)		
● Half Day equals four (4) hours	\$55.00 per hour	\$65.00 per hour
● Full Day equals nine (9) hours	\$200.00 half day	\$235.00 half day
	\$420.00 full day	\$495.00 full day
● Medium conference room ("Esperson Room" - Seats 12)		
● Half Day equals four (4) hours	\$45.00 per hour	\$55.00 per hour
● Full Day equals nine (9) hours	\$160.00 half day	\$200.00 half day
	\$345.00 full day	\$420.00 full day
● Small conference room ("San Jacinto Room" - Seats 8)		
● Half Day equals four (4) hours	\$35.00 per hour	\$45.00 per hour
● Full Day equals nine (9) hours	\$125.00 half day	\$160.00 half day
	\$265.00 full day	\$345.00 full day
● Administrative support (word processing, binding, manuals, typing, miscellaneous tasks, etc.)		\$20.00 per hour
● Facsimile transmissions		\$0.50 per page
● Copy machine use		
<i>Black and White</i>		\$0.15 per page
<i>Color</i>		\$0.60 per page
● One time charge (applied to first month's invoice)		
	<i>Phone line activation</i>	\$100.00
	<i>Initial Setup Fee</i>	\$75.00
● Security Deposit		One Month CIP Service

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