

# Virtual Office Programs 2023

Features	Live Reception & Phone <sup>††</sup>	Business Address	Live Reception & Phone w/ Business Address	Virtual Office Plus
Live Reception answering 7am to 10pm	✓		✓	✓
Customizable greetings & call facilitation	✓		✓	✓
Personalized intake and caller forms	✓		✓	✓
Call Screening	✓		✓	✓
Business phone line	✓		✓	✓
Voicemail box	✓		✓	✓
3CX Cell phone application	✓		✓	✓
Voicemails through phone app and email	✓		✓	✓
Control and use your work number with your mobile device and computer	✓		✓	✓
Invitation to Amata socials, networking events, and educational seminars	✓	✓	✓	✓
Access to Amata's online community for networking and referral sharing	✓	✓	✓	✓
Discounted daily parking for you and your guests	✓	✓	✓	✓
Client may use the address on all correspondence		✓	✓	✓
Amata will receive and hold mail at center		✓	✓	✓
Mail processing services***		✓	✓	✓
Business hours access to ALL Amata locations			✓	✓
Cafes, lobbies & lounge free for day use			✓	✓
Conference rooms & private day offices for rent			✓	✓
Lower pricing on Conference room credits			✓	✓
24/7 after hour and Weekend access to your Amata location and common areas **				✓
Additional 24 Conference room credits/month (6 hours of small conference room/day office OR 2 hours of Large Conference room usage)				✓
Price per month (no annual contract) †*	\$52	--	\$245	\$355
Price per month w/ 12-Month Term †*	--	\$85	\$195	\$305

†† Reception minutes used each month will be invoiced at \$3.29/minute. Live reception answering is available Monday through Friday excluding holidays.

To avoid overage charges additional minutes may be purchased as a part of the optional 100- or 300-minute programs. These minutes do not roll over month to month.

- **100 Minute program:** Additional \$249 /month. Overage minutes with this program are \$2.63/min

- **300 Minute program:** Additional \$619 /month. Overage minutes with this program are \$2.10/min

† City, State & Federal taxes may be applied when applicable.

\* Tax, fees and applicable. 911 charges may apply.

\*\* Location-specific. One-time setup fee of \$88.

\*\*\* Notification, physical forwarding & scanning services available upon request. Charges may apply.