



Your **Fire Engineering** - Building Plan Check Unit - Commercial Occupancy ([FEPC2024-3491](#)) plan has been **APPROVED**.

A copy of the approved plan can be found under the Attachments tab of your plan case. If you have any questions, please contact [Salazar, Martin](#).

[Customer Service Survey](#).



Your Plans were reviewed and approved by **Public Works** and are ready to be sent back to Building & Safety. A **Public Works** plan check fee of \$434.00 must be paid before the release. An email regarding Construction & Demolition to follow.

1. To pay for plans electronically:

- Complete credit card authorization
- Forward credit card authorization and payment voucher to [jcampos@cityofinglewood.org](mailto:jcampos@cityofinglewood.org).
- CC me on your email or forward a copy of the receipt to me at [vojeda@cityofinglewood.org](mailto:vojeda@cityofinglewood.org).
- Upon receipt of payment, your plans will be routed back to Building & Safety.

**PLEASE NOTE ALL ELECTRONIC PAYMENTS TAKE 24-48HRS TO PROCESS.**

2. To pay for plans in person:

- Print your payment voucher and present it to the cashier in the cashier's office on the 1st Floor of City Hall.
- You must provide me with a copy of the receipt.
- Upon receipt of payment, your plans will be routed back to Building & Safety.

Please see the attachments for the following:

- Payment Voucher
- Credit Card Authorization Form



Sincerely,

Victoria Ojeda

Staff Assistant

City of Inglewood | **Public Works**

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