

## Eligible Improvements

Per Resolution CRA 03-22 the following improvements are eligible for consideration:

- ◆ Architectural Treatments & Façade Articulations on exterior walls. Code reference: 2.3.2.L.2.
- ◆ Signs and Lighting (includes associated electrical and Landscaping) Removal of old sign and the design, production, and installation of new signs.
- ◆ Screening enhancements such as dumpster or utility enclosures, walls, or buffers. Code reference: 2.3.L.7.
- ◆ Low Impact Design strategies such as pervious pavement or green roofs. Code reference: 2.3.2.L.9
- ◆ Pedestrian walkway enhancements such as awnings, canopies, or cantilevered roofs. Code reference: 2.3.2.L.10
- ◆ Porches, Stairs, Railings, Windows. Replacement but should have an upgraded aesthetic beyond simple replacement.
- ◆ Minor exterior repair such as Painting/Pressure Washing limited to twenty-five percent (25%) of the grant amount.
- ◆ Associated demolition with improvements.
- ◆ Interior or exterior ADA accessibility improvements.
- ◆ Parking lot improvements (i.e. paving if previously unpaved, LID improvements, cross-connection).
- ◆ Roof repair & replacement with a upgrade such as shingle to metal conversion.

## About the CRA

The Lake Alfred Community Redevelopment Area (CRA) was created in 2015 to facilitating redevelopment activities and encouraging private investment in downtown.

## About the Grant

The Downtown Commercial Façade Improvement Grant Program seeks to partner with individuals, businesses, and the nonprofit community to promote investment in the CRA area and incentivizes them to renovate and update the exteriors of properties, by providing financial assistance. The program provides a matching reimbursement grant to make these exterior and facade improvements. By offsetting the cost of these projects, the CRA hopes to incentivize visible improvements that will improve building and site aesthetics thereby improving the marketability and value of existing properties while also attracting new businesses, residents, and visitors to the area.

For more information about the CRA, visit [www.mylakealfred.com/CRA](http://www.mylakealfred.com/CRA)



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*City of Lake Alfred*



**DOWNTOWN  
COMMERCIAL  
FACADE  
IMPROVEMENT  
GRANT**



**FACT SHEET**

# PROGRAM GUIDELINES

50% REIMBURSEMENT GRANT UP TO

# \$50,000

## Eligibility

The grant program is available to the individuals, businesses, and members of the nonprofit community that are located within the boundary of the CRA. Entities applying for the program must be properly licensed and the project must be properly permitted for a conforming use within the CRA with no code violations on-site. The application may be submitted and reviewed concurrently with the permitting process.

Property taxes and all balances with the City must be current. Projects selected to receive funding will be reimbursed for 50 percent of the actual eligible and verified cost up to \$50,000 maximum. Grant awards and amounts are subject to approval and funding availability. Eligible properties may only receive grant funding once every five years.

## How to Apply

Submit a completed application with the supporting documentation to the Community Development Department at City Hall. **The application period formally opens October 1st and closes January 31st;** applications received after February 1st may still be considered depending on remaining funding or may be rolled into the next year.

- Complete Application
- Complete, written description of all rehabilitation work.
- Drawings or renderings of the planned façade improvements, as well as any additional descriptive material.
- Photographs of existing building and proposed project area.
- Project schedule and itemized budget
- List of costs or estimates from a licensed contractor.
- Evidence of available funds to pay for the rehabilitation (i.e. letter from bank).
- Copy of Deed/Proof of Ownership; and Notarized tenant authorization
- Proof of Insurance



## Reimbursement

Upon full completion of the improvements, the applicant may submit an itemized reimbursement request with all necessary supporting documentation and copies of receipts for eligible improvements identified in the grant award.

Payment for materials and services must be made by check, money order or by credit card. Verification of payment must be submitted with reimbursement request. Final inspections must be complete.

A final reimbursement request submitted with all required documentation no more than two years from the date of approval of the grant. Only one reimbursement request may be submitted.

