

**Tequesta Commerce Center Condominium Association, Inc.**  
**c/o Sunrise Property & Estate Management, LLC**  
**19940 Mona Road, Suite 5**  
**Tequesta, FL 33469**  
**Phone: (561) 575-7792 Fax: (561) 575-7799**

**Instructions**

The attached Application to Lease/Purchase Tequesta Commerce Center is required to be completed per the documents. If any question is not answered or left blank, this application will be returned, not processed and not approved.

A check for \$25.00, payable to Tequesta Commerce Center Condominium Association, Inc., must be included with the application to cover processing of the application. This processing fee is nonrefundable. In addition, a copy of the rental agreement or sales agreement must accompany the application.

If you have any questions or need additional information, please contact Sunrise Property & Estate Management at (561) 575-7792.

---

**PROCEDURES FOR LEASE/PURCHASE TRANSACTIONS**

Step 1: Owner Submits:

- a. Application for Lease/Purchase
- b. Copy of Lease/Sale Contract
- c. Application Fee of \$25.00, made out to Tequesta Commerce Center
- d. Submit to Sunrise Property & Estate Management, LLC, 19940 Mona Road, Suite 5, Tequesta, FL 33469

Step 2: Upon review by Board of Directors, a Certificate of Approval will be issued.

**TEQUESTA COMMERCE CENTER CONDOMINIUM ASSOCIATION, INC.**

c/o Sunrise Property & Estate Management, LLC

19940 Mona Road

Suite 5

Tequesta, FL 33469

(561)575-7792 Fax (561)575-7799

**Application for Lease/Sale**

Current Unit Owner: \_\_\_\_\_ Unit # \_\_\_\_\_ Date: \_\_\_\_\_

Name of Applicant/Business: \_\_\_\_\_

Type of Business (Circle One): Retail      Wholesale      Manufacturing      Service  
Storage      Office/Warehouse

Primary Business Activities: \_\_\_\_\_

Hours of Business: \_\_\_\_\_

Officers: \_\_\_\_\_

Phone(s) Business/Cell: \_\_\_\_\_ Home/Other \_\_\_\_\_

Address: \_\_\_\_\_

In Case of Emergency Call: \_\_\_\_\_

**PLEASE NOTE:** There are only two (2) parking spaces allocated for each unit. How many  
Automobiles will regularly be on the premises? \_\_\_\_\_

Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ Tag \_\_\_\_\_

Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ Tag \_\_\_\_\_

Have you ever been evicted: \_\_\_\_\_ If yes, why? \_\_\_\_\_

Attached is my non-refundable application fee of \$25.00, made payable to Tequesta Commerce  
Center Condominium Association, Inc. If any question is left blank, this application will not be  
approved. This application is subject to approval of the Board of Directors of the Tequesta  
Commerce Center Condominium Association, Inc.

Signature \_\_\_\_\_ Date \_\_\_\_\_

-----  
Approved? YES / NO

Signature \_\_\_\_\_ Date \_\_\_\_\_  
(Authorized Board Member)

Signature \_\_\_\_\_ Date \_\_\_\_\_  
(Authorized Board Member)