

**52 UNIT INVESTMENT SUMMARY** 

## The Offering



Easily recognized by the abundance of mature pine trees on the property, The Pines apartments is one of Alamogordo's nicest apartment communities. This is a rare opportunity to acquire this asset from the original developer's family and continue the enduring legacy of offering high quality apartments to the Alamogordo community. The property has recently been renovated and updated and is ready for the next owner to take advantage of the increasing rents to be found in the Alamogordo market.

#### **Unit Amenities:**

- W/D Hookups
- Studios have murphy beds
- Fireplaces
- Decks or Patios
- Two bedroom units include garages

#### **Construction:**

2"x6" exterior wood frame, on concrete slabs, 2"x4" interior wood frame, pitched roof

#### **Utilities:**

Separately metered for gas and electric. Residents in building 2125 also pay their own water bill.



## The Property

HIE	r	TO	<b>Jer</b>	Ly
Address	Lot #	# of units	Size Sq. Ft.	Year of Construction
2100	1	8	•	1986-87
2124	2 3	8 4	•	1986-87
2125 2142	3 4	8	•	1986-87 1986-87
2142	4	8	•	1986-87
2160	5	8	•	1986-87
2161	6	_8_	•	1986-87
Totals		52	32,328	Gross sf
Ask Price:		\$2,125,0	<b>000</b> \$40	,865/unit
Avg. Unit S	ize	577 sf	\$70.	79sf
Avg. Rent		\$472	\$0.8	32/sf
Cap Rate:		Actual 8.89%	Pro 10.3	forma 9%
Cash on Cas	h:	16.17%	18.10	5%
IRR Before	tax	20.60%		
IRR After ta	X	15.80%		
<b>Zoning:</b>		R-4		
Year Built:		1986-19	87	
Site		-	ngs eres on 6 essors re	
Amenities:		Built in	garages, w/d hoo beds in	kups
UPC#		01N4057 01N4057 01N4057 01N4057	709401545 709402143 709403045 709403043 709404145	5 52 85 2

Lots 3-12, Fisher Subd.

# Annual Property Operating Data (APOD)



_	ed by: Todd Clarke CCIM  Lent Summary				8/27/2019					Е		С	Rece	A	
#	Type Style Appro	ox Size	Actual Rent		treet Rate as of June 2019	Market Rent - Alamogordo - Survey June 2019	Ac	tual Rent \$/sf	То	otal Actual		otal Max Rent for this type		al Market ential	Total sf
24	Studio	450	\$ 40	1 \$	425	\$ 445	\$	0.89	\$	9,616	\$	10,200	\$	10,680	10,800
24	1x1	650	\$ 51-	4 \$	610	\$ 586	\$	0.79	\$	12,344	\$	14,640	\$	14,064	15,600
2	2x1 Down	865	\$ 60	0 \$	625	\$ 625	\$	0.69	\$	1,200	\$	1,250	\$	1,250	1,730
2	2x1 Up 2 x 2 car garages (1,200sf @ 2125)	945	\$ 68	0 \$	695	\$ 784	\$	0.72	\$	1,360	\$	1,390	\$	1,567	1,890
52	total units / Avg. Unit Size	577	\$ 47	2 \$	528	\$ 530			\$	24,520	\$	27,480	\$	27,561	30,020
	4 floorplans		\$ 0.8	2 \$	0.92	\$ 0.92	Anr	nualized =	\$	294,240	S	329,760	\$	330,732	

Benchmarks							
Offering Price	\$2,125,000						
\$/unit	\$40,865						
\$/sf	\$70.79	Actual	Proforma				
GRM		7.22	6.43				
CAP Before Res	serves	8.89%	10.39%				
CAP After Rese	ives	8.34%	9.84%				
Cash on Cash		16.17%	18.16%				
DCR=		1.68	1.99				
Walk Score: 20							



n	come			
	A.	Total Potential Market Income	\$ 330,732	
	B.	Less: loss to market lease	\$ 972	0%
	C.	Total Potential Income (Street)	\$ 329,760	
	D.	Less: Loss to lease	\$ 35,520	11%
	E.	Total Income	\$ 294,240	
	F.	Less: vacancy 5.0%	\$ 14,712	5% Market Vacancy
	G.	Effective Rental Income	\$ 279,528	
	H.	Plus: Other Income	\$ _	0% Garages/Laundry/No pet rent - extra for w/d
	I.	Gross Operating Income	\$ 279,528	2016 was \$223,948

		2018 Actual				Based on:		
	Expenses (Annual)			\$/unit	%			
20	Real Estate Taxes	\$11,650		\$224	4%	2018 amount b	pased on actual	
21	Personal Property Taxes					\$ 1,315,100 total assessment		
22	Property Insurance	\$11,301		\$217	4%	Actual 2018		
23	Property Management:							
24	Off Site Management					Est currently	self managed	
25	Payroll-Onsite Personnel	\$30,050		\$578	11%	Actual 2018		
26	Expenses/Benefits							
27	Taxes/Workman's Compensation							
28	Repairs and Maintenance	\$16,772		\$323	6%	Est Act. 2018 w	as \$29,166 include	d some Cap-X
29	Utilities:							
30	Water, Sewer, & Garbage	\$11,486		\$221	4%	Trailing 12 mc	onths	
31	Gas	\$1,204		\$23	0%	Trailing 12 months		
32	Electric	\$1,069		\$21	0%	Trailing 12 months		
33	Cable							
34	Telephone	\$227		\$4	0%	Est.		
35	Landlord Standby							
36	Accounting and Legal	\$1,000		\$19	0%	Est.		
37	Advertising/Licenses/ Commissions	\$1,287		\$25	0%	Actual 2018		
38	Admin/Supplies	\$1,970		\$38	1%	Actual 2018		
39	Miscellaneous	\$611		\$12	0%	Actual 2018		
40	Contract Services:							
47	Unit Cleaning	\$2,051		\$39	1%	Actual 2018		
48	Reserve for replacement	\$11,700		\$225	4%	_repairs+unit to	ırn+reserve=8º	% to 12%
49	Total Operating Expenses	\$102,377	_	\$1,969	37%			
50	Net Operating Income	\$177,151		\$3,407		IO 1st 2 years,	thereafter \$8,7	69
		ADS		Loan	LTV	Pmt	Term	Interest Rate
	Less: Annual Debt Service	\$84,639	\$	1,553,000	73%	\$7,053	30	5.45%
	Cash Flow Before Taxes	\$92,512	Ne	w Loan Quo	te CBRI	E: Peter Gineris	, IO first 2 year	rs .

Proforma 2020 -	Market Rents&Vacanc	y @ 5%	Based on:	Forthco	oming yr.
	\$/unit	%	Income: Line	A - F + 1	H
\$11,999	\$231	4%	Potential 2020	= 2018	+ 6%
\$11,640	\$224	4%	Potential 2020	= 2018	+ 3%
\$30,951	\$595	9%	Potential 2020	= 2018	+ 3%
\$17,275	\$332	5%	Potential 2020		
			Potential 2020		
\$11,831	\$228	4%	Potential 2020		
\$1,241	\$24	0%	Potential 2020		
\$1,101	\$21	0%	Potential 2020	= 2018	+ 3%
\$234	\$4	0%	Potential 2020	= 2018	+ 3%
\$1,030	\$20	0%	Potential 2020		
\$1,326	\$26	0%	Potential 2020		
\$2,029	\$39	1%	Potential 2020		
\$629	\$12	0%	Potential 2020	= 2018	+ 3%
_					
\$2,112	\$41	1%	Potential 2020		
\$11,700	\$225	4%	_new lender wil	l require	
\$105,097	\$2,021	32%			
\$209,098	Potential Market less		1		
ADS	Loan	LTV		Term	Interest
\$105,229	\$ 1,553,000	73%	\$8,769	30	5.45%
\$103,869					

## Projected Internal Rate of Return



		7	Year					owners, ownership	
			1	2	3	4	5	6	
Total Potential Market Income	3.0% Increases		\$330,732	\$340,654	\$350,874	\$361,400	\$372,242	\$383,409	C
Less: loss to market lease	0.3%	_	\$972	\$1,001	\$1,031	\$1,062	\$1,094	\$1,127	
Total Potential Income (Max Ren	t)		\$329,760	\$339,653	\$349,842	\$360,338	\$371,148	\$382,282	
Less: Loss to lease	10.8%	•	\$35,520	\$36,586	\$37,683	\$38,814	\$39,978	\$41,177	
Total Income			\$294,240	\$303,067	\$312,159	\$321,524	\$331,170	\$341,105	
Less: vacancy	5.0%	•	\$14,712	\$15,153	\$15,608	\$16,076	\$16,558	\$17,055	
Effective Rental Income			\$279,528	\$287,914	\$296,551	\$305,448	\$314,611	\$324,050	C
Plus: Other Income	2.0% Increases	_	\$0	\$0	\$0	\$0	\$0	\$0	
Gross Operating Income			\$279,528	\$287,914	\$296,551	\$305,448	\$314,611	\$324,050	
Total Operating Expenses	2.0% Increases		\$105,097	\$107,199	\$109,343	\$111,530	\$113,761	\$116,036	
Net Operating Income			\$174,431	\$180,714	\$187,208	\$193,918	\$200,850	\$208,013	
Mortgage Balance			\$1,531,887	\$1,509,594	\$1,486,056	\$1,461,202	\$1,434,959		
ADS			\$105,229	\$105,229	\$105,229	\$105,229	\$105,229		
Principal Reduction			\$21,113	\$22,293	\$23,539	\$24,854	\$26,243		C
Mortgage interest			\$84,116	\$82,936	\$81,691	\$80,375	\$78,986		
cost recovery (annual)	27.5 yrs @	80%	\$59,245	\$61,818	\$61,818	\$61,818	\$59,245 i	ncludes mid r	nc
Taxable Income			\$31,069	\$35,960	\$43,699	\$51,724	\$62,619		
Tax on income at ordinary income	e rate of	35%	\$10,874	\$12,586	\$15,295	\$18,103	\$21,917		

\$174,431

\$105,229

\$69,201

\$10,874

\$58,327

\$180,714

\$105,229

\$75,485

\$12,586

\$62,899



Calculated for 1st year of next

Calculation of Adjusted Basis	
1 Basis at Acquisition	\$2,125,000
2 + Capital Additions	
3 -Cost Recovery (Depreciation) Taken	\$303,945
4 =Adjusted Basis at Sale	\$1,821,055

Calculation of Capital Gain		
Disposition CAP Rate	8.3%	
5 Sale Price		\$2,495,210
6 -Costs of Sale	8.0%	\$199,617
7 -Adjusted Basis at Sale		\$1,821,055
8 =Gain or (Loss)		\$474,538
9 -Straight Line Cost Recovery (limited	\$303,945	
10 =Capital Gain from Appreciation		\$170,593

Calculation of Sales Proceeds after tax		
11 Sale Price		\$2,495,210
12 -Cost of Sale	\$199,617	
13 -Mortgage Balance(s)	\$1,434,959	
14 =Sale Proceeds Before Tax		\$860,635
16 -Tax: Straight Line Recapture at	25.0%	\$75,986
17 -Tax on Capital Gains at	20.0%	\$34,119
18 =SALE PROCEEDS AFTER TAX	X:	\$750.530

IR	R Before tax =		20.6%
n	\$		
0	\$	(572,000)	
1		\$69,201	
2		\$75,485	
3		\$81,979	
4		\$88,688	
5		\$95,621 +	\$860,635

IRR .	After tax =	15.8%
n	\$	
0	\$ (572,000)	
1	\$58,327	
2	\$62,899	
3	\$66,684	
4	\$66,684	
5	\$70,585 +	\$750,530



NOI

- Annual Debt Service

= Cash Flow Before Tax

= Cash Flow After Tax

- Less Ordinary Income Tax

Recent renovations include new roof systems on each building

\$187,208

\$105,229

\$81,979

\$15,295

\$193,918

\$105,229

\$88,688

\$18,103

\$70,585

\$200,850

\$105,229

\$95,621

\$21,917

\$73,704

## Alamogordo Apartment Rental Survey Summary



#### Pines Apartments - Rent Comparision for Alamogordo, NM

updated April 2019

	Studio			1/1		2/1		
	Rent		\$/sf	Rent	\$/sf	Rent	\$/sf	
Market	\$460	\$	1.53	\$636	\$ 0.94	\$615	\$ 0.77	does
Subject Actual	\$386	\$	0.86	\$503	\$ 0.77	\$648	\$ 0.72	
Subject Street Rent	\$445	S	0.99	\$560	\$ 0.86	\$660	\$ 0.73	

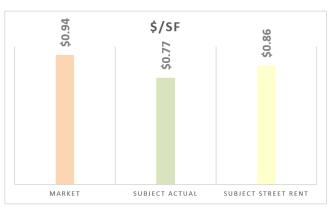
.77 does not include subject property



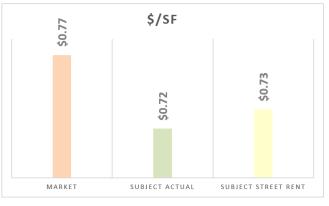












The Pines apartments are a value add opportunity with the potential to raise rents to market increase the overall Cap rate from 8.31% to 10.15%.

The rent survey to the left is a summary of 10 competing apartment communities in the area including low income housing tax credits and upscale community and everything in between.

The studio units are 19% below market, the one bedroom units are 26% below market and the two bedrooms are at/or slightly above market but they also include the garages for 2 of the units.

In all the property's rents are 16% below market.

## Loan Quote

The Pines 2100-2160 Stardust Court Alamogordo, New Mexico 88310 Otero County		CBRE		
Product	Option 1 5 YR Fixed	Option 2 7 YR Fixed	Option 3 10 YR Fixed	
Loan Amount	\$1,571,250	\$1,571,000	\$1,570,000	
Fixed   Floating Rate Term	5 YR   0 YR	7 YR   0 YR	10 YR   0 YR	
Amortization	30 YR	30 YR	30 YR	
Interest Only Period	O YR	1 YR	2 YR	
Prepay during Fixed, Floating	YM	YM	YM	
Rate Lock Period	Standard	Standard	Standard	
Minimum Debt Coverage Ratio	1.40x	1.40x	1.40x	
Max Loan to Value	75%	75%	75%	
Debt Coverage Ratio as Underwritten	1.531x	1.545x	1.532x	
Loan To Value as Underwritten	75.00%	74.99%	74.94%	
Estimated Interest Rate	5.49%	5.41%	5.49%	
*Approx. Annual Payment	\$106,938	\$105,977	\$106,853	
*Approx. Annual Payment during/if Interest Only	\$87,460	\$86,172	\$87,390	

#### Loan Purpose: Acquisition

Quote contingent upon verification of historical operating statements and rent roll, full due-diligence on Borrower/Guarantor, review of the contingent liabilities, Borrower Organizational Structure, and FICO score greater than 650. Quote assumes no more than 50% of residents are active military, students, or senior housing tenants.

Borrower Financial Requirements: Liquidity ≥ 9 months of Debt Service and Net Worth ≥ Loan Amount

#### Additional quote stipulations:

- Proposed loan terms are based on an estimated underwritten net operating income (NOI) of \$163,702 and are subject to satisfactory
  review of third party reports and Lender's final determination of value.
- \*Final loan amount may not exceed the maximum allowable Loan to Value (LTV) and minimum Debt Service Coverage Ratio (DSCR) indicated above.
- \* Assumes appraised value to be equal to or greater than \$2,095,000
- \* Assumes actual management fee of 6.00% or less; market support required.
- Operating Expenses must be supported by appraisal and may be adjusted accordingly based on appraisal and market data.
- Assumes steady or improving T-3 collections and occupancy through clasing, Minimum of 90% occupancy average over T-3.
- \* Subject to satisfactory review of org structure.

Estimated Closing Costs (At Close)	00,000		
Estimated Chains Costs (At Class)	\$6,000	\$6,000	\$6,000
eddie Mac Processing Fee (w/signed LOI)	\$1,571	\$1,571	\$1,570
3rd Party Fees (due w/signed LOI)	\$7,900	\$7,900	\$7,900
Origination Fee	\$15,713	\$15,710	\$15,700

#### ood Faith deposit due at rate lock (refunded at close)

\*Approximate Annual Payment subject to full Underwriting; Priang adjusts weekly

This analysis is based upon information provided to us and/or assumptions as to market rents, cash flow, value, etc. which may or may not be supported by final underwriting conclusions. This analysis should <u>not</u> be construed as a commitment to provide financing.

#### Provided by

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Lender is open to two years of interest only payments.



## Internal Rate of Return Analysis (IRR)



of next owners, Year ownership Sales Worksheet 2 3 \$330,732 1 Total Potential Market Income 3.0% Increases \$340,654 \$350,874 \$361,400 \$372,242 Calculation of Adjusted Basis \$10,197 2 Less: loss to market lease \$9,612 \$9,900 \$10,503 \$10,818 1 Basis at Acquisition \$2,125,000 \$321,120 3 Total Potential Income (Max Rent) \$330,754 \$340,676 \$350,896 \$361,423 2 + Capital Additions \$33,986 \$36,056 \$38,252 4 Less: Loss to lease 10.6% \$35,006 \$37,138 3 -Cost Recovery (Depreciation) Taken \$303,945 5 Total Income \$287,134 \$295,748 \$304,620 \$313,759 \$323,172 4 = Adjusted Basis at Sale \$1,821,055 5.0% 6 Less: vacancy \$14,357 \$14,787 \$15,231 \$15,688 \$16,159 \$272,777 \$280,961 \$289,389 \$298,071 \$307,013 Calculation of Capital Gain 7 Effective Rental Income 8 Plus: Other Income 2.0% Increases Disposition CAP Rate 7.8% 9 Gross Operating Income \$272,777 \$280,961 \$289,389 \$298,071 \$307,013 5 Sale Price \$2,498,905 6 -Costs of Sale 8.0% \$199,912 2.0% Increases \$110,290 \$112,496 \$114,746 7 -Adjusted Basis at Sale Total Operating Expenses \$117,041 \$119,382 \$1,821,055 Net Operating Income \$162,487 \$168,465 \$174,644 \$181,030 \$187,632 8 = Gain or (Loss) \$477,937 9 -Straight Line Cost Recovery (limited to gain) \$303,945 Mortgage Balance \$1,531,887 \$1,509,594 \$1,486,056 \$1,434,959 \$173,992 \$1,461,202 10 =Capital Gain from Appreciation **ADS** \$105,229 \$105,229 \$105,229 \$105,229 \$105,229 Principal Reduction \$21,113 \$22,293 \$23,539 \$24,854 \$26,243 Calculation of Sales Proceeds after tax = Mortgage interest \$84,116 \$82,936 \$81,691 \$80,375 \$78,986 11 Sale Price \$2,498,905 \$59,245 cost recovery (annual) 27.5 yrs (4 \$61,818 \$61,818 \$61,818 \$59,245 includes mid mc 12 -Cost of Sale \$199,912 = Taxable Income \$19,126 \$23,710 \$31,135 \$38,837 \$49,400 \$1,434,959 13 -Mortgage Balance(s) Tax on income at ordinary income rate of \$6,694 \$8,298 \$10,897 \$13,593 \$17,290 14 = Sale Proceeds Before Tax \$864,033 25.0% \$75,986 16 -Tax: Straight Line Recapture at NOI \$162,487 \$168,465 \$174,644 \$181,030 \$187,632 17 -Tax on Capital Gains at 20.0% \$34,798 \$105,229 Annual Debt Service \$105,229 \$105,229 \$105,229 \$105,229 18 =SALE PROCEEDS AFTER TAX: \$753,249 = Cash Flow Before Tax \$57,258 \$63,235 \$69,414 \$75,801 \$82,402

Calculated for 1st year

2.

3.

As a commercial real estate investor, the federal tax code gives you three advantages compared to other investments including:  $\frac{2}{3}$ 

\$8,298

\$54,937

\$10,897

\$58,517

\$13,593

\$62,208

\$17,290

\$65,112

1. Deduct your annual mortgage interest before you calculate your taxable amount;

\$6,694

\$50,564

- **2.** Deduct your cost recovery/depreciation before you calculate your taxable amount, in the future when you sell the property, you only pay back 25% of the benefit you received;

  IRR.
  - **3.** Your long term profit, or capital gain, is taxed at 20%

Less Ordinary Income Tax

= Cash Flow After Tax

The combination of these benefits could help lower an investor's effective federal tax rate from 35% federal tax rate to only 22%.

n the fu	1-			
II	RR .	After tax =		14.6%
	n	\$		
	0	\$	(572,000)	
	1		\$50,564	
	2		\$54,937	
	3		\$58,517	
1 35%	4		\$58,517	
	5		\$62,208 +	\$753,249

(572,000)

\$57,258 \$63,235

\$69,414

\$75,801 \$82,402 +

Investor's Effective Tax Rate =

IRR Before tax =

\$864,033

18.8%

## Property Floorplans



Studio up 450 sf



1 / 1 down 650 sf



2 / 1 down 865 sf 2 / 1 up 945 sf





## Virtual Tour of two units



Studio Unit H

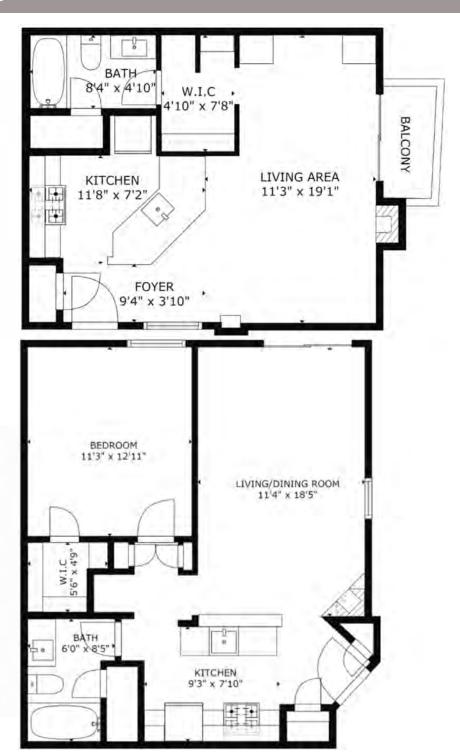
View online at <a href="https://www.nmapartment.com/pines3d1">www.nmapartment.com/pines3d1</a>



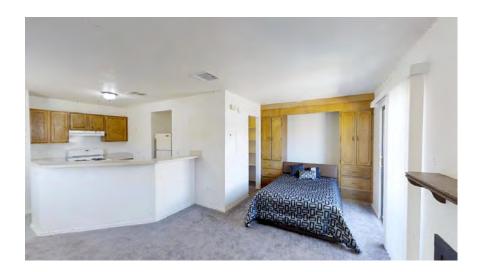
1/1 - Unit 2 2160

View online at www.nmapartment.com/pines3d2





## Photos - Unit H Interior - studio with murphy bed / fireplace









## Photos - Unit H Interior - studio with murphy fireplace and deck









## Photos - Unit 2160-2 Interior - fireplace









### Photos - Unit 2160-2 Interior







































































































## About the property developer and the name





Jim Day was 21 when he got married and worked for a local building contractor. He always loved building and working with his hands.

To supplement their income he and his new bride, Jacque, sold Christmas trees from their family's property, near Cloudcroft, NM in the 1960's.

They both decided they absolutely loved the smell of Pines and would someday have property they'd call the Pines.

A few years later they moved to California to be near Jim's sister and he became an electrical contractor then a general contractor too. He built spec homes in Lompoc, California, with the goal of finding a special deal where he could make money to put away for "The Pines".

In the 1970's he discovered soaring and started a club in Santa Ynez, California. Every Sunday his wife dropped him in Santa Ynez airport to fly then she'd would meet with a local Realtor to see if there were any good deals that had come to market week as they'd saved \$10,000 to invest in real estate.

Finally one Sunday, the Realtor said, "yes I have an excellent deal." A lady needed money to pay her taxes and put her 6 acres up for sale, 1 mile from Solvang, California - the Danish Capital of the U.S. It was a beautiful canyon called Fredensborg Canyon. The first thing Jim did was plant a lot of seedling Pines.

Because of the prestigious area they decided to do a big, beautiful home that would fit the area. They got plans from their contractor friend in Santa Barbara and Jim told his wife to pick out whatever she wanted in kitchen and bath fixtures.

They were both used to building 1,200 square foot spec homes and these plans were for a 3,600 square

foot home. His wife, Jacque picked out black marble for the bath, then they went to Tijuana and ordered a lot of black wrought iron ceiling fixtures, gates, etc. The house was beautiful but they needed to sell it to put back money for "The Pines".

A few years later they went back to NM to visit and went by to see his old contractor boss. The house



was boarded up and taken over by the They went bank. back home and talked it over and decided to call the bank and see how much it was. They were shocked to

learn the whole place was only \$54,000 – 5 acres with 2,100 square foot home, 2,400 square foot. workshop, a barn, studio apt., etc. Jacque moved out first to start remodeling then Jim stayed back to start selling some of the real estate they had accumulated – all these things were being done to get closer to the eventual building of "The Pines".

While in California Jim always went to college classes in the evening- learning more about real estate -Jacque went to interior decorating classes to learn more about how to help him with whatever he built. They were the first ones to put oi storage units in Lompoc and to do several land developing partnerships, etc.

Nine months later, Jim moved to New Mexico and began selling off their real estate in California.

That money was used to buy a large chunk of raw land off First St. (in Alamogordo) and Jim began the development of spaces for three large apartment complexes.

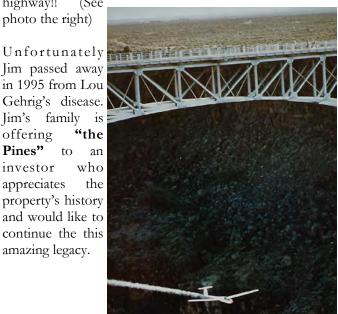
About that time, he asked his daughters they had a idea for the street names, and they suggested Moonglow it was the street they lived on in California and Stardust was the next street over.

In the meantime he bought a block of land to put in small, affordable housing since all the builders in Alamogordo were building bigger and more expensive housing. He Sold all 7 of them within 2 weeks of being built, getting nearer to the goal of building of "The Pines".

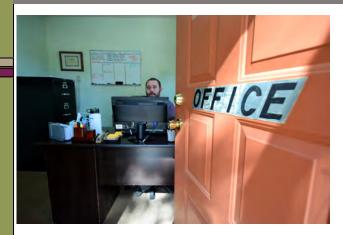
He sold the first two apartment complexes and decided to keep the last one for "The Pines". He bought 500 seedlings and planted them at home and gradually moved a series of these trees to "The Pines". Jim was very well respected and it was not unusual to see him digging ditches with his construction crew. In Jims spare time he loved to fly sailplanes and hike in the Gila wilderness with friends. Jim was a well known sailplane pilot and flew from Alamogordo to Ft. Garland, CO and back in one flight. He had a wild side and flew his sailplane under the Taos Gorge bridge landing on the

highway!! (See photo the right)

Jim passed away in 1995 from Lou Gehrig's disease. Jim's family is offering "the Pines" to an investor who appreciates property's history and would like to continue the this amazing legacy.



## About the Onsite Manager—Robert "Keith" Dodson



#### Robert K Dodson

Experienced office employee with multifaceted skills Capable of multi-tasking a wide variety of functions Excellent oral, written, telephone and planning skills Creative, artistic and technically savvy to include social media

Computer software: Data Entry Systems, Point of Sale software, Word Perfect, Power Point, Word, Excel, with the ability to learn new programs quickly

#### Work Experience

#### Manager

The Pines Apartments – Alamogordo, NM Managing the property with accommodations with the market rate standard for Alamogordo, NM. Work on behalf of the property and owner. Advertise vacant units and negotiate leasing terms. Performed tenant screening. Act as liaison between tenants and property owners. Collect rent on a monthly basis and handle late payments in a timely manner. Maintain property by addressing tenant complaints, completing repairs and enforcing the rules of the community and occupancy. Coordinate maintenance schedule with the Maintenance Coordinator. Staying in compliance with HUD and Fair Housing Laws set forth by the state of New Mexico and the United States of America.

#### Manager

Bella Vista Townhomes – Clovis, NM Otero Village Apartments- Alamogordo, NM April 2018 to December 2018 Managing property with accommodations for federal lowincome housing tax credit program. Work on behalf of the property owner to claim tax credits for eligible buildings in return for renting all the apartments to low-income tenants at a restricted rent. Advertise units and negotiate leasing terms. Perform tenant screenings. Act as liaison between tenants and property owners. Collect rent on a monthly basis and handle late payments in a timely manner. Attending court dates for nonpayment of rent. Maintain property by addressing tenant complaints, completing repairs and enforcing the rules of occupancy. Coordinate maintenance schedule with the Maintenance Coordinator.

#### Assistant Manager

Las Ventanas - Alamogordo, NM April 2015 to January 2018

Assistant Manager. Advertise units and negotiate leasing terms. Perform tenant screenings. Act as liaison between tenants and property owners. Collect rent on a monthly basis and handle late payments in a timely manner. Maintain property by addressing tenant complaints, completing repairs and enforcing the rules of occupancy. Coordinate maintenance schedule with the Maintenance Coordinator. Routinely used the company tenant portal and email system to communicate with tenants and property owners.

#### Bartender and Cashier

Applebee's Bar and Grill - Alamogordo, NM 2010 to 2013

Cashier and money exchange between customers. Taking and entering orders. Responsible for car side orders and cash handling bar preparation to include mixes counting of products and liquor inventory. Daily cleaning duties. Daily bar log to include tracking waste and bar inventory.

#### Bartender and Cashier

The Lodge - Cloudcroft, NM 2008 to 2010

Cashier and money exchange between customers. Taking and entering orders. Responsible for to-go orders. Cleaning duties. Wine and liquor storage and check in. Wine presentation and flights.

#### Bartender and Cashier

Chili's Bar and Grill - Alamogordo, NM 2006 to 2008

Cashier and money exchange between customers. Customer service and bartending. Cleaning duties. Taking and entering orders.

#### Manager

Rib Crib - Clovis, NM 1999 to 2002

Server duties and customer service. Taking orders and entering them in the computer. Manager duties. Waste control and proper storage of food. Cooked and uncooked. Inventory ordering. Inventory management. Employee relations and scheduling. Kitchen detail and kitchen work. Smoker detail loading meat and wood in the smokers and proper temperatures for different products. Proper storage of cold food and proper labeling of products. Closing duties. Cash handlings. Bank deposits.

#### Education

#### **Pre-Business Core**

New Mexico State University - Alamogordo, NM 2013-2014

#### General education and Fine Arts

New Mexico State University - Carlsbad, NM 2011-2012

#### General education and Music Performance Core

Clovis Community College - Clovis, NM 2002-2003

#### Music Performance Core

Eastern New Mexico University - Portales, NM 1996 to 1998

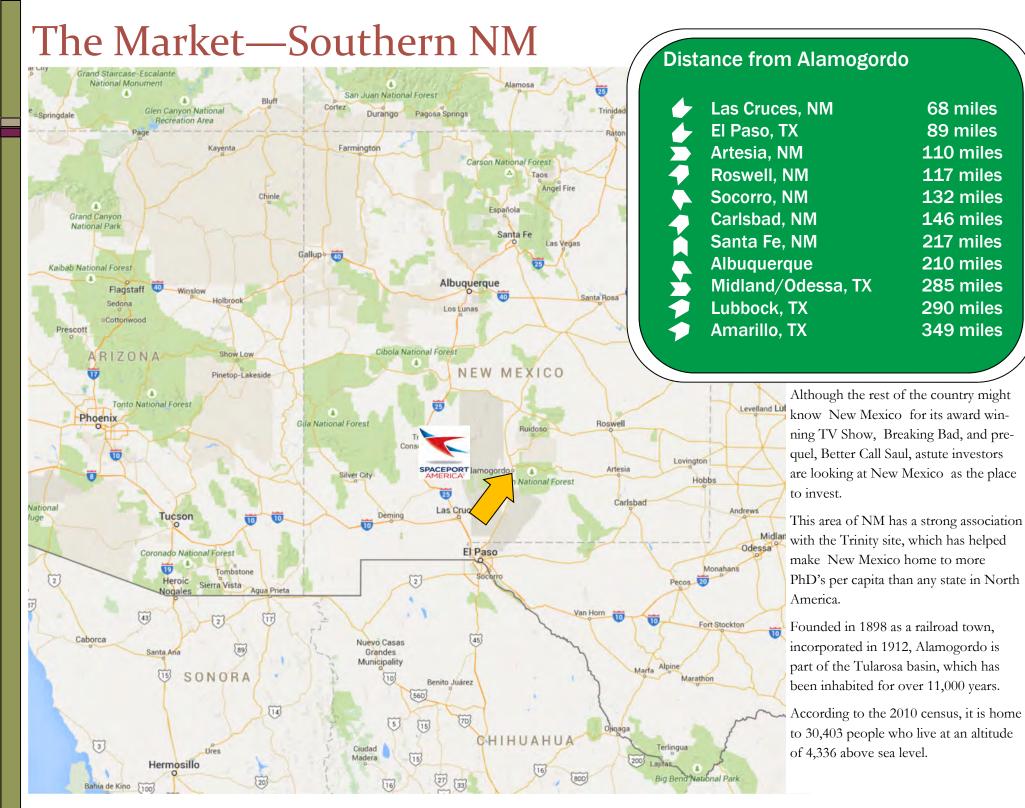
#### High School Diploma

Clovis High School - Clovis, NM May 1996

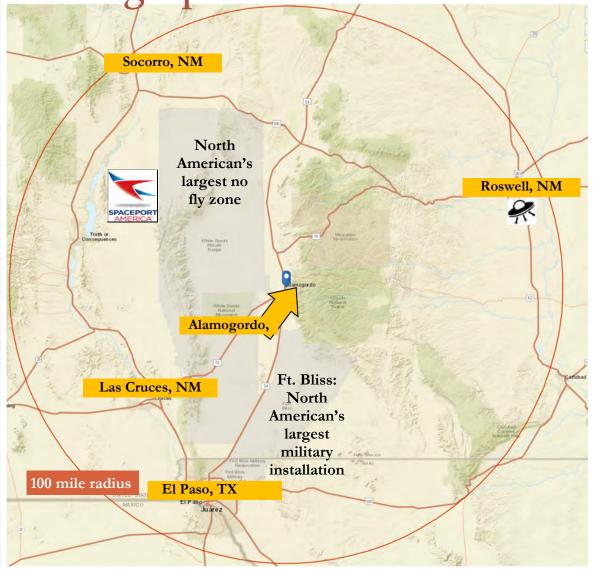
#### Activities

Board Member – Alamogordo Music Theater 2014 to 2018





Demographics of Southern NM Region



#### Within 100 miles of Alamogordo is:

1,189,351	people	with a median age of	33.2 years
450,517	employees		
402,309	households	with an average household income of	\$45,577
36,458	businesses		

The cities of Eunice, Alamogordo, Jal, Lovington and Tatum have banded together to form the EnergyPlex—economic development focused on the abundant natural resources offered in Lea and adjoining Eddy counties.

Lea is county ranked as the fastest growing county in NM from 2010 to 2014 with 8.1% growth, followed by Curry (Clovis), and Eddy County (Carlsbad) at 4.8%.

#### Alamogordo Area major employers

Holloman Air Force Base

White Sands Missile Range

**USAF** 

Alamogordo Public Schools

Inn of the Mountain Gods

Walmart

Gerald Champion Regional Medical Center

City of Alamogordo

NM State University - Alamogordo

Otero County Government

http://www.ocedc.com/leading-local-employers/

## Alamogordo—land of Film, Sand and Space...



## Alamogordo—Update on Holloman air force base

### New \$85M construction project announced at Holloman















The U.S. Air Force announced it will initiate the design of an \$85 million project at Holloman Air Force Base near Alamogordo to build a new MQ-9 Formal Training Unit operations facility to house three MQ-9 Attack Squadrons. Sen. Martin Heinrich, a member of the Senate Armed Services... more U.S. SENATE PHOTOGRAPHIC STUDIO: 10Y HOLDER



By Christopher Ortiz - Managing Editor, Albuquerque Business First 2 hours ago

IN THIS ARTICLE

Government & Regulations

Martin Heinrich

The U.S. Air Force announced it will initiate the design of an \$85 million project at Holloman Air Force Base near Alamogordo to build a new MQ-9 Formal Training Unit operations facility to house three MQ-9 Attack Squadrons.

The squadrons are the training units for new pilots and sensor operators for the MQ-9 Reaper Remotely Piloted Aircraft, according to a news release. The new facility will include administrative space, academic space, Fixed Ground Control Stations, FGCS maintenance functions, training simulators and all secure spaces required to support the mission.

Sen. Martin Heinrich, a member of the Senate Armed Services Committee, welcomed the announcement.

"The decision to invest in Holloman is a reflection of the tremendous community support and the exceptional training environment and expertise that New Mexico has to offer," said Heinrich in a news release. "This is a smart investment for a state-of-the-art facility that will create jobs at Holloman in the interim and hopefully for years to come."

Holloman Air Force Base supports national security objectives by deploying worldwide to support peacetime and wartime contingencies, according to the Air Force. There are about 21,000 personnel and their family members at Holloman Air Force Base near Alamogordo in southern New Mexico, according to Air Force fact sheets.



### News Release HOLLOMAN AIR FORCE BASE



49TH WING PUBLIC AFFAIRS (575) 572-5406/7381 • @49Wing www.holloman.af.mil

> Release No. 18-05-03 May 14, 2018

#### 54TH FIGHTER GROUP TO CONDUCT NIGHT FLYING TRAINING

HOLLOMAN AIR FORCE BASE, N.M. – The 54th Fighter Group at

Holloman will be conducting routine F-16 night flying operations from May 14 through

July 20.

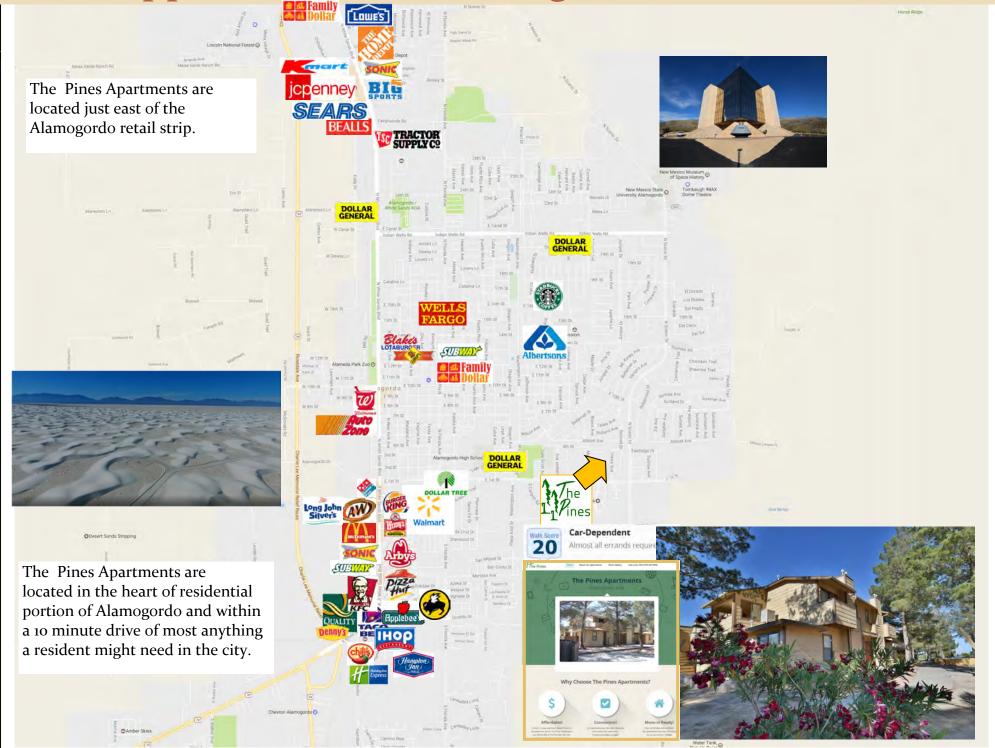
Residents in the local and surrounding areas can expect aircraft noise in the evening with aircraft landing as late as 11:30 a.m. The biggest impact to the local community will be noise generated when the aircraft take off.

"The 54th Fighter Group trains an average of 180 students per year in an extensive flying hour program that includes day and night training," said Col. Rusty Keen, 54th Fighter Group commander. "Learning how to be proficient at nighttime air operations takes a lot of practice, but there is no room for error in our job and this skill is how we own the night and defeat our enemies."

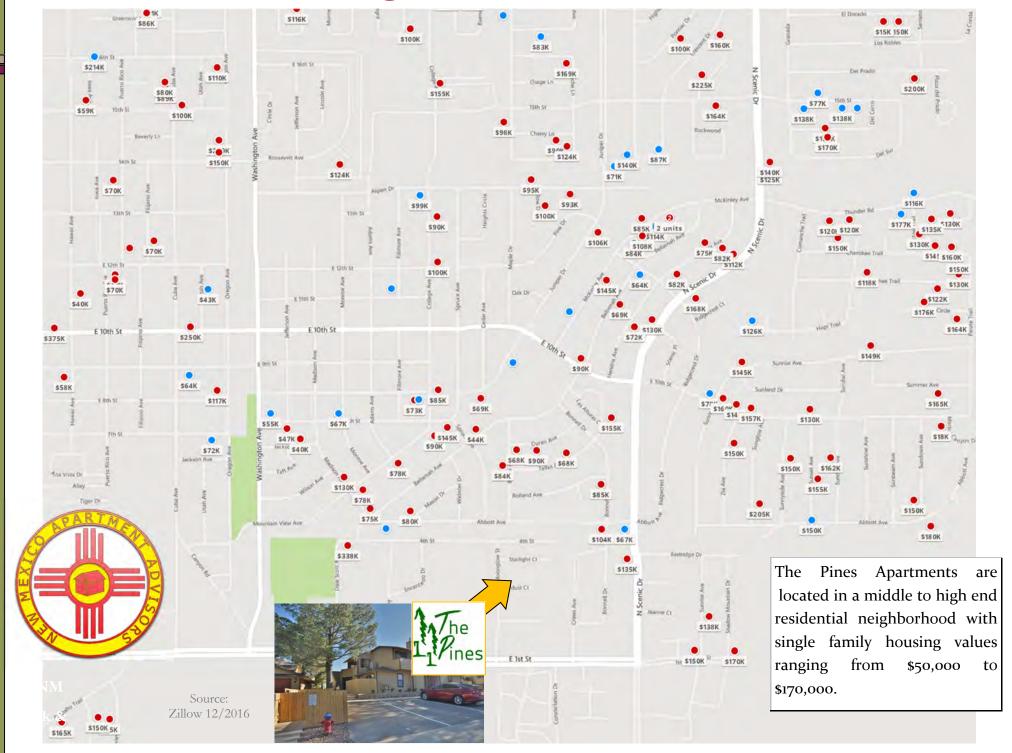
Any questions regarding the training should be directed to the 49th Wing Public Affairs Office at 575-572-5406 or 575-572-7383 during regular business hours, or 575-572-7575 after hours. For more information about Holloman and its personnel, please visit the Holloman website at www.holloman.af.mil; or visit the Holloman Facebook page (Holloman AFB – 49th Wing).

Retail opportunities in Alamogordo, NM





## The Residential Neighborhood



### The Market—New Mexico

Although the rest of the country might know Albuquerque for its award winning TV Show, Breaking Bad, astute investors are looking at Albuquerque as the place to invest.

With neither a boom or bust mentality, Albuquerque has a strong record of rent increases and a lack of new product. This results in high barriers to entry for competing apartments making multifamily investment a solid choice.

Thanks to major employers like Sandia National Laboratories and Intel Albuquerque is home to more PhD's per capita than in any city in North America.

Albuquerque has an exceptional quality of living, offering over 147 miles of hiking and biking trails inside the city as well as mile high Sandia mountains, and North Americas largest cottonwood forest, Albuquerque is known for its 300+ days of sunshine, skiing and golf in the same day, stunning sunsets, and abundance of outdoor activities, Albuquerque is the amenity for most apartment residents.





#### Albuquerque, New Mexico in the news

Foreign Direct Investment magazine—03/2015

Travel+Leisure-03/2015

☑ America's best city for Global Trade for Skilled Workforce

Global Trade magazine-11/2014

☑ 3rd best city for rent growth

All Property Management as reported in ABQ Journal-10/2013

☑ 6th best city in US for connecting workers to jobs using Public Transportation

Brookings Institute—July 2012

☑ One of the 10 best park systems in the nation

Trust for Public Land—2012

☑ 3rd most fittest city

Men's Fitness Magazine- 2012

☑ 3rd best city to make movies

Moviemaker.com- June 2012

☑ Top 25 best places to Retire

CNNMoney.com—Sept. 2011

☑ 15th best city in Bloomberg's Business Week (best cities)

Bloomberg's Business Week-2011

Bicycling Magazine—2010

☑ Top Ten for Being a Healthy Community

Outside Magazine—#6—August 2009

☑ One of the Best Cities in the Nation

Kiplinger Magazine-#2-July 2009

☑ Top 10 places to Live

U.S. News & World Report—June 2009

☑ AAA rates Albuquerque 2nd in vacation affordability

American Automobile Association—Iune 2008

☑ UNM Anderson School Ranked in Global 100

Aspen Institute, October 2007

Forbes Ranks Albuquerque #8 in Best Cities for Jobs

Forbes, October 2007

UNM Schools Ranked Among Best

Hispanic Business- September 2007

Albuquerque Named 25th Among America's Hottest Job Markets

Washington Business Journal—Bizjournal September 2007

Albuquerque Named Among the 50 Best Adventure Towns

National Geographic Magazine, September 2007

New Mexico Ranked Fifth Nationally for Manufacturing Momentum  $\square$ 

Business Facilities, June 2007

Albuquerque Ranked #9 Among Cities for Most Educated Workforce

Business Facilities- June 2007

☑

New Mexico Ranked #7 for Pro-Business Climate (#1 in the Southwest)  $\square$ 

Business Facilities, June 2007

Albuquerque Ranked #2 Arts Destination

AmericanStyle Magazine, June 2007

Albuquerque Named Among the Top 20 Metros for Nanotech

Wilson Center's Project on Emerging Nanotechnologies, May 2007

☑ Albuquerque Named one of the Top 20 Midsize Cities for Doing Business

Inc.com, April 2007

Albuquerque Fittest City in the Nation

Men's Fitness, March 2007

Albuquerque One of America's 50 Hottest Cities,

Expansion Management, February 2007

☑ Albuquerque Named a Top 10 City for Movie Making,

MovieMaker Magazine, Winter 2007

Albuquerque Ranked 3rd Smartest City to Live,

Kiplinger's Personal Finance, May 2006

Albuquerque One of the Top Metros in U.S. Overall for Public Schools-

Expansion Management, May 2006

Bizjournals Survey Ranks Albuquerque 18th for Jobs,

BizJournals, November 2006

Albuquerque Best in Nation for Business and Careers

Forbes, May 2006

Forbes Magazine Ranks Albuquerque as 5th Best Metro Overall and Lowest Cost City for Doing Business- Forbes, May 2005

### Investment Sales as it relates to Broker Duties and client representation



New Mexico Apartment Advisors Inc. - NM's Apartment Resource

My name is Todd Clarke CCIM and I am a commercial Realtor who has been selling apartment investments for over 30 years. In that time, I have listed/sold over 13,500 units totaling \$539M. I also teach investment sales analysis for the CCIM institute (22 years, over 4,000 students in a dozen countries). I share this with you so you know that the balance of this document comes from experience, and my ideals about how the apartment business runs.

Most of your **Buyer's questions** about rents, expenses, and property info can be answered by downloading the flyer & APOD (Annual Property Operating Data) from the document center. **Please READ THEM.** If you are new to investment sales, I am glad to assist you, but please know:

#### Showings/Tours

- Residents have rights under the NM Landlord Resident Relations act, and Landlords take that law seriously.
- Many Landlords consider their residents to be their customers. They work hard to keep them happy.
   Any attempt by a 3<sup>rd</sup> party to visit the property without the Landlord's prior written approval jeopardizes the Landlord's and Resident's happy customer relationship.
- Do not disturb the residents, do not walk the property. It is considered rude to do either, and
  many Sellers will refuse to work with Buyers who violate this provision.
- Landlords (Sellers) rarely are willing to show a property prior to having an offer.
- Where possible, we have included virtual tours in high definition please look to the flyer for those links.
- Sellers suggest Buyers make an offer subject to inspection and that the buyer work hard to consolidate
  their inspections and appraisal review on the same business day.

#### Commercial vs. Residential Real Estate sales

- Apartment investments are considered commercial real estate sales. Although the occasional
  apartment will sell to an owner/occupant, from the Seller's and Listing Broker's perspective, they
  approach the transaction in a business-like manner, where it is all about the numbers, and very little
  about the emotions.
- Commercial brokers work regular business hours during business days, and so do most of their clients.
   Please do not write an offer with an expiration date on a weekend, or a response period of anything less than 3 business days. Please do not text, or expect return phone calls after regular business hours.

#### Offers

- Commercial transactions often start with a two page letter of intent or LOI this allows the parties to share the skeleton of a deal. If they can reach a meeting of the minds, they will then flesh out the details in a purchase and sale agreement. Please make sure your letter of intent form includes the basics like price, closing date, contingencies, and who pays what closings costs.
- The current (2019) activity level from investors interest in our marketplace is 10 times higher than it was in 2016, our market is saturated with out of state investors, and I often tell buyers that they have a 1 in 10 chance of becoming an owner, where as everyone one of my Sellers have a 1 in 1 chance of selling.

1324 6th NW / Albuquerque New Mexico 87102

- Please let your client know that I work with my clients on a merit based negotiation system we do
  not play the high/low game, and my listing agreement pre-authorizes me to let you know when a (low)
  offer is likely not to be responded to by my Seller.
- The follow-up questions Sellers ask after what is the price is, does the Buyer know the market? Have
  they been here? Do they have a team (management, lender, etc.) in place? Be prepared to answer these.
- If your client's strategy is to count days on market and expect a discount, please let them know we specialize in helping our clients establish the leading edge of current market pricing, and our clients are prepared to wait for the right investor who can meet their deal goals.
- Most of my Sellers are as focused on certainty of closing as they are the price, so don't be surprised
  when we ask you for proof of funds of down payment and a pregual letter from a qualified lender.
- The standard in commercial transactions is that the Buyer pays for their own inspections and financing
  costs, and issues raised by the Buyer's lender are the Buyers to deal with.

#### BID Process

- If this property is being marketed with the BID process, then the ask (start) price is set low with the intention of garnering a lot of investor interest that will lead to multiple offers, a best and final round with a final close price that is considerably higher than the original ask price. This process may be new to you, but we have been using it for over 16 years. By participating in the BID Process, best case, your buyer becomes an owner, worst case they receive an education on current market conditions.
- If the property is being marketed using the BID process, the tour date and time is the <u>only time</u> the property is available for a viewing. This is not an inspection. Please do not bring your vendors, inspectors, ladders, etc. This is not an open house, but a guided tour that lasts 10 to 20 minutes and allows you a chance to view the interior condition.

#### Client Contro

- Your client's actions represent you in this transaction, and your actions represent them.
- Please let your client know they have only one chance to make a good impression with my Sellers.
- When in doubt, please ask for permission via email, <u>do not</u> take action and expect forgiveness from a Seller. Please let your clients know that their actions will be considered by the Seller when they review offers and rank them in likelihood to close.

Open invitation – on a monthly basis, we host a luncheon for brokers and property managers who have an interest in apartment investments – just email me for an invitation.

Please know that I love this business and I am glad to share my knowledge, expertise and enthusiasm with you and your Buyer. I want to help you, help them, to be a great landlord and investor.

I look forward to working on this transaction with you, Sincerely,

Todd Clarke CCIM

CEO

NM Apartment Advisors Inc.

## **Key Dates**

Please do not disturb the residents—contact listing agent for additional information and register online for access to confidential documents at www.nmapartment.com/pines

## Marketing Advisors

In the event of a multiple offer situation, this property will be run using the Bid process - additional info on this process can be found at

www.nmapartment.com/bidprocess/bidprocess.pdf

### Todd Clarke <u></u>

**CEO** 

NM Apartment Advisors Inc.
505-440-TODD
tclarke@nmapartment.com
www.nmapartment.com
License #13711



The owner and property are represented by Todd Clarke CCIM of NM Apartment Advisors, who has twenty-seven years of experience in marketing apartments in the New Mexico area.

If there is any information you need on the market, submarket, or the property, please do not hesitate to ask.