

The Salt Group – Lease Offer Guidelines



1. Apply Using Rental Application Below:

- **Please Note, Each Occupant (18+) must fill out an application**
 - i. Feel free to omit SS# for initial application if desired
- Photo ID – For Each Applicant
- Proof of Income – For Each Applicants
 - i. Last Two Pay Stubs, Bank Statements or other. The more info, the better!
- Contract to Lease prepared by realtor and signed by tenant - Each Occupant Signs
- RECOMMENDED APPLICANT CRITERIA: Combined household income at least three times monthly rent, no evictions / unpaid rent, favorable credit history and no open bankruptcies, no felony convictions within 6 years.

2. Please Submit Complete Application to SaltClientCare@gmail.com:

- Offer Email Subject Line: “OFFER ATTACHED - (Property Address)”
- Please Attach in **One Single Email** the Following:
 - i. Contract to Lease - Signed by Each Occupant 18+
 - ii. Rental Application PDF – 1 Per Each Occupant 18+
 - iii. Supporting Rental Documents - Each Occupant 18+
 - iv. Short Summary / Description of Applicants for Landlord Consideration
 - v. Signed Offer Guidelines (This Document)
- ****Please note, incomplete offers may cause delays or may not be considered**
- Please allow 2 to 5 Business Days for applicant review, we will reply as quickly as possible with landlord response. Please EMAIL ONLY for questions. Thank you!

Sign Below and Submit with offer:

Applicant 1:

Applicant 2:

Rental Application

Applicant information

Name: First	Middle	Last	Birth date	Social security #
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Email address:		Home phone	Cell phone	Driver's license #
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All other occupants (under 18):		Birth date	Relationship to applicant	
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Rental history

Current residence

Address	City	State	ZIP
<hr/>			
Monthly rent	Dates of residency (From/To)	Reason for moving	
<hr/>			
Owner/Manager's name	Phone number		
<hr/>			

Previous residence

Address	City	State	ZIP
<hr/>			
Monthly rent	Dates of residency (From/To)	Reason for moving	
<hr/>			
Owner/Manager's name	Phone number		
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Employment history

Current employer

Occupation		
<hr/>		
Employer address	Employer's phone	Dates of employment
<hr/>		
Name of supervisor	Monthly pay	
<hr/>		

Previous employer

Occupation		
<hr/>		
Employer address	Employer's phone	Dates of employment
<hr/>		
Name of supervisor	Monthly pay	
<hr/>		

References

Name	Phone Number	Relationship
_____	_____	_____
_____	_____	_____

General information

Have you ever been late or delinquent on rent? Yes No

Have you ever been party to a lawsuit? Yes No

Do you smoke? Yes No

Do you have any pets? Yes No

If yes, list type, breed, weight, and age. _____

If yes to any of the above, please explain why.

Why are you moving from your current address?

Is there anything negative in your credit or background check you want to comment on?

Rental application fee: \$ _____._____ Paid

Additional questions:

Agreement & Authorization

By signing this application, I verify that the statements in this application are true and correct. I authorize the use of the information and contacts provided to complete a credit, reference, and/or background check. I understand that false or lack of information may result in the rejection of this application.

Signature of applicant:

Date:
