

Prospective Tenant Information Sheet

Company Name: _____

Street Address: _____

City & Zip: _____ Telephone: _____

Other Business Locations: _____

Description of Operations: _____

_____ No. of Years in Business: _____

Principal Management/Guarantor

Name	Title	Social Security No.	Home Address

Primary Bank Relationship

Bank Name: _____ Address: _____

City & Zip: _____ Branch: _____

Checking Acct. No.: _____ Checking Acct. No.: _____

Savings Acct. No.: _____ Loan Acct. No.: _____

Bank Contact / Title: _____ Telephone: _____

Landlord Information

Current Landlord: _____

Contact Name / Title: _____ Telephone: _____

Trade References: (List 4 vendors with whom you do business)

Company Name	Contact	Address	Telephone

General Information

1. Are there subsidiary companies, or is this a subsidiary? _____
2. Has this company ever defaulted on a previous lease? If so, explain. _____
3. Has this company ever been a defendant in a civil suit over debt? If so, state the nature of the suit and the outcome. _____
4. Have you ever been the subject of a bankruptcy, whether individually or in one of your business names? If so, explain. _____
5. Does the company have any outstanding tax liens, judgments, or contingent liabilities of a significant nature? If so, explain. _____

The undersigned certifies that the foregoing (or attached) statements are true and correct as of the date indicated.

Applicant hereby expressly authorizes lessor or acting representative to verify the information that applicant has provided above and to obtain information from applicant’s bank, landlord, creditors, and from other commercial sources.

Date Signed

Applicant Signature

Title

PLEASE REMIT THIS FORM WITH FINANCIAL STATEMENTS OF THE LAST TWO (2) YEARS (i.e. Tax Returns), INCLUDING A CURRENT BALANCE SHEET AND PROFIT AND LOSS STATEMENT.