

JG REAL ESTATE

RENTAL APPLICATION INSTRUCTIONS



JG Real Estate would like to thank you for expressing interest in one of our rental properties. Our office hours are Monday-Friday, 9am-5pm. Applications, deposits, and ancillary documentation received outside of these hours will be processed the following business day. Any questions regarding the application process should be directed to the agent you viewed the property with or leasing@jg-realestate.com.

- JGRE Applications can be found at <https://rentapp.zipreports.com/vif4sk> or on our website on the “Resources” page, under the “Tenant” section. Applicants **MUST** use our application. If needed, PDF format is available.
- The application fee is **\$50 PER APPLICANT**. Every occupant 18 years or older must fill out their **OWN** application, including Co-Signers. **APPLICATION FEES ARE NONREFUNDABLE**.

TIPS FOR APPLYING:

- Any requested turnover work must be described on the application so it can be discussed with the Landlord during presentation. JG Real Estate will not be held responsible for completing turnover work that is not clearly conveyed on the application and is not subsequently approved by the Owner.
- JG Real Estate is unable to accept applications submitted through other brokerages listings.
- Once you have submitted an application please allow up to 72 business hours for a response.

FINAL DISCLAIMERS:

- Please remember that every property is owned by a third-party landlord, and they are the ultimate decision-makers. Many factors influence the Landlord’s decision. We act as listing agents/property managers and do our best to facilitate a smooth rental process.
- All Pennsylvania Association of Realtors leases are written with tenant and cosigner joint and several liability. This means that each tenant and cosigner is individually responsible for all of the obligations of the lease, including rent, fees, damages, and other costs.