

VIRTUAL OFFICE RATES

ESSENTIAL VIRTUAL \$69	PREMIUM VIRTUAL \$199	PHONE ANSWERING \$69
<ul style="list-style-type: none"> Business Mailing Address¹ Receive & Send Mail² Receive Courier Packages⁵ (reasonable volume) Business Support Service Center FedEx Shipping Services (10% discount from retail list pricing) Company Phone Number with Private Voicemail <p style="text-align: center;">Set Up Fee: \$50.00</p>	<ul style="list-style-type: none"> Business Mailing Address¹ Receive & Send Mail² Receive Courier Packages⁵ (reasonable volume) Business Support Service Center FedEx Shipping Services (10% discount from retail list pricing) Company Phone Number with Private Voicemail Professional Phone Answering During Business Hours <ul style="list-style-type: none"> 50 Phone Answering Units³ Receptionist (concierge service, greet visitors & reserve conference rooms) 16 Hours of Day Office Usage (booked in 1 hour increments) Preferred Rates for Conference Rooms Community Friday Morning Breakfast Shared Fax Number Access to WiFi Network <p style="text-align: center;">Set Up Fee: \$75.00</p>	<ul style="list-style-type: none"> Business Support Service Center FedEx Shipping Services (10% discount from retail list pricing) Company Phone Number with Private Voicemail Professional Phone Answering During Business Hours 50 Phone Answering Units³ <p style="text-align: center;">Set Up Fee: \$35.00</p>

VIRTUAL OFFICE ADDITIONAL SERVICES*

Additional Voicemail Box with Remote Notification	Additional Phone Number(s)	Auto Attendant	Phone Answering (30 second unit)	Vfax (fax to email)	After Hours Access ⁴ (credit check & minimum \$300 deposit required)
MONTHLY COST \$8	MONTHLY COST \$17	MONTHLY COST \$20	MONTHLY COST \$0.48	MONTHLY COST \$15	MONTHLY COST \$50
SETUP COST \$15	SETUP COST \$25	SETUP COST \$60	SETUP COST \$35	SETUP COST \$50	SETUP COST \$75

*Additional services available that can be added to your Virtual Solutions Plan.

A refundable retainer, equal to one month's fixed charges, is required for all plans.

1. USPS requires all Essential Virtual clients to be compliant with CMRA regulations. Essential Virtual only available at Gold River location.

2. Mail Forwarding is available for \$5 per occurrence, plus applicable postage.

3. Excess Answering Units shall be billed at \$0.48 per 30 second interval. Patching to cell phones, home offices, etc. subject to local and long distance fees.

4. After hours access only available for Premium Virtual and Dedicated Desk clients.

5. Package receiving is limited to 20 per month any excess will be billed accordingly.