



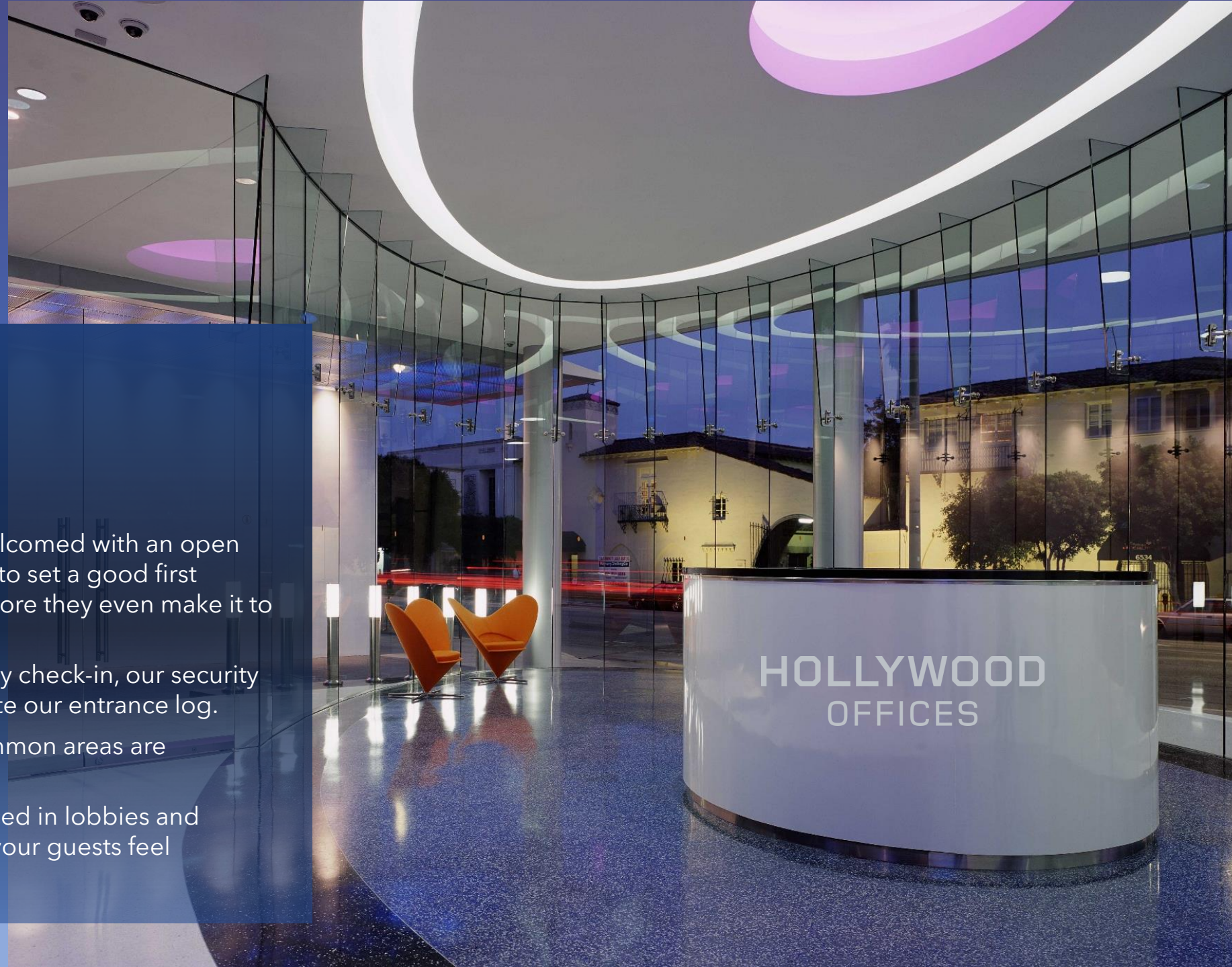
# HOLLYWOOD OFFICES

Welcome Back  
To Work

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## LOBBIES and COMMON AREAS

- ✓ All tenants and visitors are welcomed with an open and modern lobby. We work to set a good first impression of your guests before they even make it to your office
- ✓ For visitor, vendor and delivery check-in, our security team will check IDs and update our entrance log.
- ✓ All lobbies, elevators and common areas are thoroughly cleaned daily.
- ✓ Hand sanitizer stands are placed in lobbies and common areas to make sure your guests feel comfortable as well.



## SUPERB DINING

Enjoy convenient dining by some of Hollywood's best restaurants.

- ✓ Gwen Butcher Shop & Restaurant
- ✓ Catalina Bar & Grill
- ✓ Superba Food & Bread
- ✓ Luv2eat Thai Bistro



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## HVAC SYSTEMS

- ✓ HVAC systems are managed to circulate fresh air throughout the building.
- ✓ With our high-efficiency air filters you can expect healthy air and a dust-free office.
- ✓ Private HVAC zones are available to maximize your comfort.

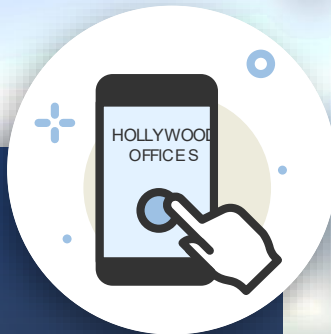
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## PARKING

**To provide a safe environment, we have instituted new guidelines to manage how tenants and visitors park and enter our buildings.**

- ✓ Wherever practical, all tenants and visitors will be directed to self-park and keep their key.
- ✓ When returning keys to vehicle owners, parking attendants will also provide a disinfecting wipe packet for extra added sanitizing protection for the vehicle owners' use.
- ✓ Hand sanitizer is available at all parking booths.





## ONLINE PORTAL

### From the convenience of your device:

- ✓ Online portal to submit a Tenant Service Request
- ✓ Order Parking Permits
- ✓ Schedule Car Wash
- ✓ Request additional Keys
- ✓ Update Door Plaque and Directory Board
- ✓ Schedule a Delivery or Move
- ✓ Update Authorized Personnel List



## OUR SUPPORT STAFF

- ✓ Designers ready to create Individual Office Spaces
- ✓ Janitorial Staff keep your office suite clean
- ✓ Security Personnel to keep your team safe
- ✓ Construction Crew ready to quickly change office layouts
- ✓ All Staff and Vendors are 100% vaccinated



# HOLLYWOOD OFFICES

**Glad to see you back!**

The Hollywood Offices Team  
(323) 462-6727