

# THE WEWORK MEMBERSHIP: WHAT'S INCLUDED

weWork

## SPACE

### WORK

- Beautiful, Turn-key Office Space
- Open Desk & Private Office Layouts
- Desks & Office Chairs
- Filing Cabinets
- Lighting
- Privacy Vinyl

### MEET

- Conference Rooms
- Meeting Booths & Nooks
- Phone Booths & Phones
- Classrooms
- A/V Capability
- White Boards & Dry Erase Markers
- Furniture and Equipment

### LOUNGE

- Kitchen & Pantry
- Espresso Bar
- Couches & Coffee Tables
- Honesty / F&B Market
- Wellness Rooms
- Quiet / Game Rooms

### OPERATE

- Cleaning / Janitor Storage
- IT / Server Storage
- Bike & Trash Rooms

## OPERATIONS

### BASE BUILDING

- Utilities
- Property Insurance
- HVAC Maintenance
- Exterior Window Cleaning
- Elevator Maintenance
- Fire Alarm Testing and Maintenance
- Base Building System Maintenance
- Pest Extermination

### CLEANING

- Nightly trash removal from offices, conference rooms, and common areas
- Daily upkeep of bathrooms, pantries, conference rooms, and common areas
- Deep clean of offices on a weekly basis
- Post-event cleaning

### SECURITY

- Guest Management / Keycard Access
- Security Guards & Video Surveillance
- Fire & Safety Personnel
- Keycard Activation and Deactivation

### PRODUCTIVITY

- High-Speed Wifi
- Printers & Copiers
- Paper Shredding
- Envelopes

## COMMUNITY

### DEDICATED COMMUNITY TEAM

- Community Management Team
- Guest Check-In / Registration
- Food delivery Acceptance / Notification

### EVENTS

- Internal & External Events
- Health and Wellness Initiatives
- Guest Speakers

### MAIL & PACKAGE HANDLING

- Incoming and Outgoing Mail Service
- Mail and Package Sorting & Delivery
- Package Notifications via Email

### COMMUNITY & BENEFITS

- Access to 100,000 global WeWork members
- Exclusive WeWork partnerships, discounts, rewards, and more

### FOOD & BEVERAGE

- Coffee / Tea / Beer
- Fruit Water
- Milk / Sweeteners
- Cups, Mugs, & More

## WeOS TECHNOLOGY

### DIGITAL TOOLS

- WeWork Mobile App
- Guest Check-In / Registration
- Conference Room Reservations
- On-Demand Workspace Booking
- F&B / Honesty Market Payments
- Payment Processing
- Support Ticket Management

### OFFICE MANAGEMENT

- Office Dashboard
- Office Map
- Notification Management
- Team Directory
- Important Office Information

### CONTENT CURATION

- TV Displays
- Work Radio
- Event Promotion

### UTILIZATION ANALYTICS

- Space Usage Data & Analytics
- Service Usage Data & Analytics